

ACTION REQUEST – Financial Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	2024 Reserve Transactions

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the 2024 reserve transactions up to the following amounts, to be used in 2025:

\$ 19,526.43	To be allocated to the GIS Reserve
\$ 50,000.00	To be allocated to the Roads Projects Reserve
\$ 2,102,215.56	To be allocated to the Now Needs Roads Reserve
\$ 170,165.71	To be allocated to the Bridge Reserve
\$ 250,000.00	To be allocated to the Economic Development Reserve
\$ 6,525.90	To be allocated to the Police Reserve
\$ 3,253.50	To be allocated to the Library Reserve

Any remaining accumulated General Surplus as at December 31, 2024 will be allocated to the Working Reserve.

EXECUTIVE SUMMARY:

There are various projects within the SDG Counties' approved 2024 budget that were not completed during the year. Allocating these unspent amounts to reserves will enable the funds to be carried forward and used to finance the completion of the projects in 2025 and future years. Council approval is required to complete any reserve transactions.

BACKGROUND:

Attached is SDG Counties' Reserve Policy, which states that reserves are a financial management tool that is part of a sound fiscal plan to address long-term objectives and provide budget stability.

OPTIONS AND DISCUSSION:

1. Approve the 2024 reserve transactions. This option supports the 2025 approved budget and provides financing for projects in 2025 within the applicable Department/Division's budget. This option is recommended.
2. Do not approve the reserve transactions. This option would result in these unspent funds rolling into the 2024 general surplus.

FINANCIAL ANALYSIS:

The *Municipal Act* requires municipalities to include any surplus or deficit from the previous year in their budgets. To fund 2025 projects that were approved but not completed or are still in progress, the reserve transactions outlined in this report are necessary. It is estimated that the transfer to the working reserve in 2024 will be approximately \$710,776, though this amount will be confirmed upon completion of the audit. If the resolution is not approved, any unspent funds will be rolled into the 2024 surplus, potentially affecting the allocation of funds for future projects.

LOCAL MUNICIPAL IMPACT:

These County transactions have no impact on any local municipality.

RELEVANCE TO STRATEGIC PRIORITIES:

Measuring and Reporting

OTHERS CONSULTED:

CAO

County Directors

Manager of Finance/Deputy Treasurer

ATTACHMENTS:

Reserve Policy 1-16

RECOMMENDED BY:

Rebecca Russell

Director of Finance Services/Treasurer

APPROVED BY:

Maureen Adams

CAO