



AGENDA
UNITED COUNTIES OF STORMONT, DUNDAS & GLENGARRY

Tuesday, April 22, 2025, 9:00 a.m.
Council Chambers, Suite 321, 26 Pitt Street, Cornwall ON

	Pages
1. Call Meeting to Order by Resolution	
2. Adoption of Agenda	
All matters listed under Consent Agenda, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
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	Warden's Report – Martin Lang	
	Joint Liaison Committee – Martin Lang, Jamie MacDonald, Tony Fraser, Carma Williams	
	Library Board – Tony Fraser, Frank Landry, Lachlan McDonald, Jason Broad	
	Police Services Board – Martin Lang, Bryan McGillis	
	Eastern Ontario Health Unit – Carma Williams, Bryan McGillis	
	Glen Stor Dun Lodge – Jason Broad, Jamie MacDonald	
	St. Lawrence River Institute – Andrew Guindon	
	Raisin-South Nation Source Water Protection Committee – Theresa Bergeron	
	Municipal Advisory, Algonquin Land Claim – Tony Fraser	
	Regional Incentives Program Approvals Committee – Steve Densham, Marc St. Pierre, Andrew Guindon	
	Rural Education Committee – Marc St. Pierre	
	Social Development Council – Carma Williams	
	SDG Forest Working Group – Martin Lang	
	Border Mayors Alliance – Jason Broad	
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13.	Petitions	
14.	Miscellaneous Business	
15.	Unfinished Business Summary	
16.	Closed Session	

16.1 Staffing Matter

Pursuant to Section 239(2)(k) of the *Municipal Act, 2001* - a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

17. Ratification By-law

145

18. Adjournment by Resolution



Corporation of the United Counties of Stormont, Dundas and Glengarry

REGULAR COUNCIL MINUTES

March 17, 2025, 9:00 a.m.

Council Chambers, Suite 321, 26 Pitt Street, Cornwall

Members Present: Warden M. Lang, G. Annable, J. Broad, S. Densham, T. Fraser, F. Landry, J. MacDonald, L. McDonald, B. McGillis, M. St. Pierre, C. Williams

Staff Present: CAO Adams, Director Casselman, Director de Haan, Director Luck, Director Russell, Director St-Onge, Director Young, Manager Baker, Manager Brownell, Manager Grant, Communications Coordinator Lihou

1. Call Meeting to Order by Resolution

Resolution No. 2025-29

Moved by Councillor Broad

Seconded by Councillor St. Pierre

THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order.

CARRIED

2. Adoption of Agenda

Resolution No. 2025-30

Moved by Councillor St. Pierre

Seconded by Councillor Densham

THAT Council approve the agenda.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes

4.1 February 18, 2025

Resolution No. 2025-31

Moved by Councillor Densham

Seconded by Councillor St. Pierre

THAT the minutes of the meeting, including the in-camera minutes, of the Council of the United Counties of Stormont, Dundas and Glengarry, held February 18, 2025, be adopted as circulated.

CARRIED

5. Delegations

6. Action Requests

6.1 Corporate Services

6.2 Financial Services

6.3 Transportation

a. Adoption of Salt Management Plan Update

Resolution No. 2025-32

Moved by Councillor Landry

Seconded by Councillor Broad

THAT the Council of the United Counties of Stormont, Dundas and Glengarry endorse the March 2025 update to Transportation Services' Salt Management Plan.

CARRIED

6.4 Planning

6.5 Court Services

6.6 County Library

6.7 IT Services

7. Tenders and Quotations

7.1 Hot Mix Tender Award

Resolution No. 2025-33

Moved by Councillor Densham

Seconded by Councillor Landry

THAT the Council of the United Counties of Stormont Dundas and Glengarry accept the joint tender from Cornwall Gravel Company Ltd. for hot mix paving and other related works at their unit prices totaling \$7,556,930.00 plus HST.

The joint tender includes the following:

- The United Counties (\$6,771,040.00)
- The Township of South Glengarry (\$785,890.00); and

THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

7.2 Micro-Surfacing Tender Award

Resolution No. 2025-34

Moved by Councillor MacDonald

Seconded by Councillor St. Pierre

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Duncor Enterprises for Micro-surfacing on various SDG Counties roads at their unit prices totaling \$474,936.00 plus H.S.T., and

THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

7.3 2025 Truck Purchases

Resolution No. 2025-35

Moved by Councillor Broad

Seconded by Councillor Densham

THAT the Council of the United Counties of Stormont Dundas and Glengarry award the tender for the purchase of two three-quarter ton trucks to Miller Hughes Ford for the total tender price of \$125,081.10 +HST; and

That Council award the joint tender for the purchase of three half-ton trucks to Finch Chevrolet Cadillac Buick GMC Ltd. for the total tender price of \$181,002.00, with SDG Counties' portion totaling \$120,668 +HST; and

That the Manager of Operations be authorized to sign all documents to give effect to the purchases.

CARRIED

7.4 Roadside Weedspraying

Resolution No. 2025-36

Moved by Councillor Landry

Seconded by Councillor St. Pierre

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Wagar & Corput Weed Control Inc. for treatment on municipal roadsides and guiderail at their price of \$49,981.17, plus chemicals and H.S.T.,

The joint tender includes the following for Roadside Spraying:

- United Counties (\$12,000.00 plus chemicals)
 - Including Guiderail (\$10,851.17)
- North Dundas (\$4,062.50 plus chemicals)
- South Dundas (\$4,696.25 plus chemicals)
- North Stormont (\$5,265.00 plus chemicals)
- South Stormont (\$3,607.50 plus chemicals)
- South Glengarry (\$7,556.25 plus chemicals)

AND THAT the Manager of Operations be authorized to sign all necessary documents to give effect to the contract.

CARRIED

8. By-laws

8.1 Shared Services Agreement with the Township of North Stormont for Economic Development and Communications Services

Resolution No. 2025-37

Moved by Councillor Fraser

Seconded by Councillor MacDonald

THAT By-law No. 5487, being a by-law to authorize a Shared Services Agreement (Economic Development and Communications Services) with the Township of North Stormont, be read and passed in Open Council, signed and sealed.

CARRIED

9. Consent Agenda

Resolution No. 2025-38

Moved by Councillor Densham

Seconded by Councillor Broad

THAT all items listed under the Consent Agenda section of the agenda be received for information purposes.

CARRIED

9.1 Monthly Financial Summary

9.2 SDG Library Services Report

9.3 2024 Statement of Council and Committee Member Expenses

9.4 Upcoming SDG Counties Tourism Events

9.5 EOWC Newsletter February 2025

9.6 EOWC Letter re: Alto High Speed Rail Concerns

10. Boards and Committees

Council members provided updates on various committee and board activities.

11. Key Information

11.1 2025 Road Tour

Director de Haan spoke to the 2025 Road Tour. Council agreed that the tour should take place in the fall.

11.2 Follow-Up - Road Rationalization Study - Local Council Meetings

Director de Haan presented a summary of feedback from the local municipalities on the draft Road Rationalization Study. He provided an overview of the changes to be made to the report and stated the final version would be presented to Council at a future meeting.

11.3 2025 Visitor Guide

Tourism Coordinator Hagen presented the 2025 SDG Counties and Cornwall Visitor Guide.

11.4 Administrative Update March 2025

CAO Adams presented an Administrative Update for March, which included information on key dates and ongoing recruitments.

12. Motions and Notices of Motions

13. Petitions

14. Miscellaneous Business

15. Unfinished Business Summary

16. Closed Session

17. Ratification By-law

Resolution No. 2025-39

Moved by Councillor St. Pierre

Seconded by Councillor Fraser

THAT By-Law No. 5488, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.

CARRIED

18. Adjournment by Resolution

Resolution No. 2025-40

Moved by Councillor Broad

Seconded by Councillor Densham

THAT Council adjourn to the call of the Chair.

CARRIED

Warden

Clerk



Corporation of the United Counties of Stormont, Dundas and Glengarry

SPECIAL COUNCIL MINUTES

March 27, 2025, 8:30 a.m.

Virtual Meeting, Broadcast live on YouTube

Members Present: Warden M. Lang, T. Bergeron, J. Broad, S. Densham, T. Fraser,
A. Guindon, F. Landry, J. MacDonald, L. McDonald, B. McGillis,
M. St. Pierre, C. Williams

Staff Present: CAO Adams, Director Casselman, Director Russell,
Communications Coordinator Lihou, Legal Counsel R. Belanger

1. Call the meeting to Order by Resolution

Resolution No. 2025-41

Moved by Councillor Broad

Seconded by Councillor Williams

THAT the special meeting of the Council of the United Counties of Stormont,
Dundas and Glengarry be hereby called to order.

CARRIED

2. Adoption of Agenda

Resolution No. 2025-42

Moved by Councillor Densham

Seconded by Councillor MacDonald

THAT Council approve the agenda.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Closed Session

4.1 Contract Negotiations

Resolution No. 2025-43

Moved by Councillor St. Pierre

Seconded by Councillor Landry

THAT Council proceed in-camera pursuant to Section 239(2)(k) of the *Municipal Act, 2001* - a position, plan or procedure criteria or instruction to be applied to any negotiations carried on or to be carried on or behalf of the municipality or local board for a Contract Negotiation matter.

CARRIED

Resolution No. 2025-44

Moved by Councillor McGillis

Seconded by Councillor Williams

THAT Council rise and reconvene in open session.

CARRIED

Resolution No. 2025-45

Moved by Councillor Landry

Seconded by Councillor MacDonald

THAT By-law No. 5489, being a by-law of the Corporation of the United Counties of Stormont, Dundas and Glengarry to designate certain lands and improvements thereon as a municipal capital facility, be read and passed in Open Council, signed and sealed.

CARRIED

Resolution No. 2025-46

Moved by Councillor Fraser

Seconded by Councillor Bergeron

BE IT RESOLVED THAT:

1. The Corporation of the United Counties of Stormont, Dundas and Glengarry (the "Municipality") be and it is authorized to perform the obligations of the Municipality, as guarantor, under the construction credit agreement and the take out credit agreement each with Royal Bank of Canada, as lender, and Maxville Manor, as borrower each dated March 19, 2025, as attached hereto as Schedule "A" (the "Credit Agreements").
2. The Chief Administrative Officer is hereby authorized to execute and deliver the Credit Agreements and all other documents necessary to give effect thereto in the name and on behalf of the Municipality, with such amendments or variations as such officer may approve, such approval to be conclusively proved by the execution thereof.
3. The Chief Administrative Officer is hereby authorized in the name and on behalf of the Municipality to execute and deliver all such further and do all such acts and things as they may determine to be necessary or desirable to give effect to this resolution, such determination to be conclusively proved by the execution and delivery of such further deeds and documents and the doing of such acts or things.

CARRIED

5. Ratification By-Law

Resolution No. 2025-47

Moved by Councillor Broad

Seconded by Councillor Williams

THAT By-law No. 5490, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.

CARRIED

6. Adjournment by Resolution

Resolution No. 2025-48

Moved by Councillor McGillis

Seconded by Councillor MacDonald

THAT Council adjourn to the call of the Chair.

CARRIED

Warden

Clerk

An aerial photograph of a large lake with several islands. A road winds through the islands, which are covered in dense green and yellow trees. The water is a deep blue.

Alphabet®
CMK Consulting
Brain Trust



BRAIN TRUST

SDG Counties & Cornwall Tourism Strategic Action Plan

Summary for SDG Counties Council

Tuesday April 22, 2025

Overview

01 | Project Overview

02 | Strategic Pillars

03 | Key Themes

04 | Initiatives

Project Purpose

The strategy development project has been created as a partnership between SDG Counties and Cornwall Tourism, with a focus on community engagement and collaboration.

Key guiding principles:

- // To provide a clear vision, mission, and goals for the organizations
- // To help demonstrate the value of tourism to local communities and stakeholders and how best to measure success
- // To establish key opportunities and challenges as part of a forward-thinking approach to destination development
- // To identify specific opportunities/direction for product and experience development including the Historic SDG Jail
- // To provide a detailed “path of action” that will assist organizations and stakeholders with the implementation and execution of the plan

Project Approach

The project was delivered in four phases:

- // Phase 1: Research & Discovery
- // Phase 2: Consultations & Workshops
- // Phase 3: Draft Strategy Development
- // Phase 4: Final Strategy & Action Plan Delivery



Tourism Strategy Working Group

Vince Zandbelt
Candace Latulippe
Norene Hyatt-Gervais
Megan Brownell
John Wright
Jim Brownell
Dona Cruickshank
Eleanor McGrath
Kiersten Gates
Sylvianne Dutrisac

Krista Doyle
Sylvie Veenstra
Randi Barreiro
Dwayne Thomas
Brittney Waldroff
Brent Whitford
Rory MacLennan
Colleen Campbell
Matt Mulvihill
Carol Ann Baxter

Ray Lavergne
Etienne Saint-Aubin
Cathy Winter
Priti Ahlawat
Anne Drouin
Robert Prowse
Bobbie Latour
Dale Allen
Terry Muir

Stakeholder Interviews

One-on-one, 30-minute phone interviews were completed with individuals across a range of sectors, business types, geography.

The interview list included:

Bob Peters: Cornwall Economic Development
Karina Belanger: SDG Counties
Lisa Van de Ligt: Raisin Region Conservation Authority
Krista Doyle: SLPC
Randi Barreiro: Akwesasne Travel
Vincent Pilon: Gray's Creek
Donnie Bowes: Upper Canada Playhouse
Lourens Joubert: The Priest Mill Art Centre
Etienne Saint-Aubin: Cornwall Tourism Development Corp
Flora Cynthia Kra: Afro Diversity

Farhana Meghji: Cornwall Culture Fest
Elliot Luijkenaa: Phantoms of Yore
Norene & Marc Gervais: StoneCropAcres Winery
Stephanie Allen & Jacob Vogul: Fields of Gold
John Wright: Lost Villages Brewery
Brett Lauzo: Big Ben Ski Centre
Vic Bakker: Cannamore Orchards
Bonnie Ruddock: RTO9
Kevin Lajoie: St. Lawrence Seaway Authority

Visioning Workshops

Three in-person, 90-minute Visioning Workshops led by Richard Innes were held on October 28 and 29, 2024. Attendees represented a range of businesses and organizations including attractions, events, food & beverage, accommodation, service providers, and marketing organizations. One in-person meeting was held in Akwesasne with Mohawk Council economic development & tourism.

Cornwall

October 28
Saunders Hydro Dam
25 attendees

Williamstown

October 28
Sir John Johnson Manor House
10 attendees

Morrisburg

October 29
McIntosh Country Inn
8 attendees

Akwesasne

November 7
St. Regis Mohawk Council Office
7 attendees

Other Research

Additional research conducted included:

- // Competitive scan
- // Review of tourism trends
- // Asset inventory



Strategic Pillars



SDG Counties Tourism Vision & Mission Statements

Vision

To bring together the people, places, and heritage of our region to create a strong, progressive tourism sector.

Mission

We will serve as a positive force working with our community and tourism partners to develop, enhance, promote, and preserve our natural and cultural assets to foster continued and responsible growth in tourism visits and spending.

Strategic Pillars

This strategic action plan identifies elements and key themes for tourism development and unique differentiators of the SDG Counties and Cornwall area, broken down into three pillars.

**Organizational
Tourism Management**

**Destination
Management & Product
Development**

Destination Marketing

Strategic Pillars

Each pillar contains a number of initiatives that should be undertaken over the next five years. Timing has been identified as short-term (0-1 year), medium-term (2-3 years), and long-term (4-5 years) This list should be revisited annually with activities and timing updated as required.

Recommendation	Action	Role	Timeframe
1. Continue to build and nurture <u>an ongoing</u> tourism working partnerships with operators	Recruit members of tourism working <u>group</u> with local operators	SDG /CT	Short
	Create agendas for quarterly meetings, meeting summaries <u>and</u> reports KPIs: # of partner meetings/visits # of events/meetings hosted	SDG	Short

Key Themes

THEME 1

The River: Connecting Nature & Culture

// Our strongest connector between urban and rural communities, cultures and experiences – we all have a connection to the River

// Active experiences; cycling, walking, scuba, paddling, fishing, SUP, cross-country skiing, snowshoeing

// Experience nature; birding, trails

// Parks, campgrounds & public sites; beaches, scenic drives

// Built heritage; Saunders Hydro Dam Visitor Centre, Iroquois Locks

// Future waterfront development opportunities; operators, experiences, events

THEME 2

Farm Forward: The Next Gen Countryside

// Modern version of farm experiences: Fields of Gold, wellness retreats, farmers markets and pop-ups

// Local culinary experiences

// Local arts experiences:

Visual arts (local artisans – makers, studios, galleries)

Performing arts (Upper Canada Playhouse, Aultsville Theatre, the Port, musicians)

// Local culture/heritage events: Akwesasne Pow Wow, Glengarry Highland Games, County Fairs, community museums

// Connecting to nature: walking, cycling, hiking, water

// Low key lifestyle, relaxing and rejuvenating

THEME 3

Families at the Heart: Creating Memories

// Easy to get to and close to home

// Camping and connecting with nature activities

// Beaches & waterfront activities

// Unique Indigenous experiences

// Welcoming multicultural communities

// Established family friendly events & attractions - Upper Canada Village

// Opportunity for integration with Great Wolf Lodge -pre/post stays

A group of children are playing in a large body of water, likely a lake. Several children are running and jumping into the water, creating large splashes. One child is on a surfboard in the foreground. The background shows a distant shoreline with trees and houses under a clear sky.

Pillar #1

Organizational Tourism Management

The Action Plan will support the clarification of the current tourism organization model and the roles and responsibilities of SDG Counties Tourism and Cornwall Tourism.

There is an opportunity to strengthen connections with Akwesasne community builders for mutually beneficial economic development and tourism growth.

Organizational Tourism Management



Pillar #1

Continue to build and nurture ongoing partnerships with tourism operators

- Welcome, meet and recruit members of tourism community to participate and share
- Create opportunities for collaboration and support

Collaborate on Funding

- Work collaboratively on funding opportunities for DMOs and operators with Ontario Ministry, RTO 9, and other programs
- Support opportunities for Indigenous funding and grant programs working with Akwesasne
- Track and report all funding activities annually – key measure of success
- SDG Counties to explore the feasibility of implementing a Municipal Accommodation Tax

Organizational Tourism Management



Pillar #1

Continue shared delivery of visitor Information services

- Introduce an online info service on SDG Counties and CT websites (AI chatbot service)
- Create a shared calendar of events
- Visitor Guide – continue combined approach for the printed guide
- Continue to deliver in-person visitor information services

Sector Development: Sport, Business, Film, Group Travel

- Create a 3-5 year forecast calendar that identifies booked group/event business as well as gaps where new group/event business can be secured
- Continue sales and marketing efforts to build sport and event tourism when business is needed
- Develop a target list of business events/conferences that align with supporting venues and services
- Ensure that film location listings are complete and up to date, reinforce strong connections with the Kingston and Ottawa Film Offices to supplement their appeal with our unique locations
- Explore implementing a pilot regional travel trade strategy

Organizational Tourism Management

Pillar #1

Continue to enhance Industry & SDG County Council Communications

- Continue to promote the tourism sector within available industry channels including email, social and events
- Create a monthly “Destination Highlights” report for County Council (KIR Report) with tourism news, events and grant/funding opportunities etc.

Establish an annual tourism research plan

- Leverage existing data available through RTO9, Destination Ontario and Destination Canada
- Deploy a mobile/digital visitor survey tool that can be shared with all destinations and operators and build an annual reporting process. Consult with RTO9 to access project support/funding

Organizational Tourism Management

A

Pillar #1

Review & update current tourism staffing cohort within SDG Counties Economic Development

- Assess existing staff capacity against strategic action plan execution
- Evolve roles and responsibilities of the department to reflect a blend of sector alignment and engagement, product/experience development, and marketing responsibilities

A romantic scene of a couple walking away from the camera along a grassy riverbank. The woman is on the left, wearing a light-colored dress and a brown crossbody bag. The man is on the right, wearing a black t-shirt and khaki pants. They are holding hands. The river is calm, reflecting the orange and pink hues of the sunset sky. In the background, there are trees and a distant industrial chimney. A paved path runs alongside the river on the right.

Pillar #2

Destination Management & Product Development

Research identified the potential for enhanced tourism experience development.

Culinary, agritourism, Indigenous heritage, nature, local culture, and water-oriented features represent the majority of existing tourism assets.

These are the assets where new and enhanced visitor experiences can attract increased visitation and help differentiate SDG Counties/Cornwall from other Ontario destinations.

Destination Management & Product Development

Pillar #2

Build and strengthen connections among tourism experience operators

- Create a networking and training plan for operators, leveraging existing webinars and events for education
- Create a series of informal (5-7) networking events across the area including farm visits to introduce new culinary offerings and local gems
- Conduct an Operator Satisfaction survey to identify ideas and areas of support from SDG Counties/Cornwall Tourism offices
- Host a local ½ day tourism summit for SDG Counties/Cornwall/Akwesasne
- Build a “recognition” program to recognize successful local operators and business
- SDG Counties/Cornwall Tourism support operators in writing national and provincial tourism award submissions (TIAO, TIAC, Attractions Ontario, Travel Writers etc.)

Destination Management & Product Development

Pillar #2

Build and strengthen collaboration with Akwesasne tourism groups

- Co-create an annual cooperative development and marketing plan between Akwesasne, Cornwall Tourism and SDG Counties
- Review regional, provincial, national, and Indigenous funding opportunities together and partner on applications where possible
- Create a 2025/6 pilot program with Akwesasne Travel to provide a shuttle to/from Cornwall Island – approach a local motorcoach operator as transportation/reseller with support from a cooperative marketing program
- Discuss the implications the current toll process has on economic growth for both U.S. and Canada
- Meet with SIBC Seaway International Bridge Corp to discuss improved wayfinding at the bridge (promotional billboard)

Destination Management & Product Development

Pillar #2

Optimize the introduction of Great Wolf Lodge to the area

- Investigate how any local elements might be included in the Cornwall Great Wolf Lodge Experience
- Create ancillary experiences/packages for visitors to GWL – things to do before or after their stay, things to do on the way, reasons to stay in the area longer
- Identify operators with family-centred products who could create itineraries/packages, the St. Lawrence Parks Commission and others, for example

Commit to a regenerative tourism approach

- Ensure all future tourism development:
 - Has an equal focus on economics and the well-being of people
 - Preserves and celebrates heritage and local culture and traditions
 - Respects natural surroundings, rural and waterfront landscapes
 - Brings industry, community, and government together



Pillar #3

Destination Marketing

SDG Counties Tourism and Cornwall Tourism have demonstrated success in working together on a regional promotional approach including the development of the annual Visitor Guide.

Based on asset analysis, unique narratives and themes, and the understanding of key motivators and influences for travelers, this approach should be enhanced.

The unique combination of urban and rural experiences in one place is a positioning strength for the destination and wherever possible a “one voice” approach will maximize effectiveness and generate positive results for all.

Destination Marketing

Pillar #3

Establish common use of place names in destination marketing

- Name familiarity drives awareness and visitation; research notes that SDG Counties and Cornwall have low awareness among travelers - there is an opportunity to enhance awareness through use of a consistent place name/identifier
 - Recommended approach: Cornwall & SDG Counties

Focus on family market is a priority

- Leverage Destination Canada's recently released [Traveller Segmentation Program](#) that identifies segment size, top travel activities, emotional travel motivations and trip planning behaviour
 - Two segments are recommended:
 - Purpose Driven Families
 - Fun & Sun Families

Destination Marketing

Pillar #3

Focus on near drive markets; Ontario, Quebec, and U.S. as primary opportunities for growth

- Introduce new ways to experience the region through itineraries/routes; mirror the Visitor Guide themes; waterfront, culinary, outdoor, family
- Collaborate with Akwesasne on cross-border marketing and promotional initiatives
- Consult with Destination Ontario and Indigenous Tourism Ontario for possible partnerships

Digital marketing - build a “one voice” approach

- Undertake a comparative SEO performance review of tourism web properties; Identify search volumes of keywords and traffic sources to optimize marketing approach
- Establish a shared/common website performance report for SDG Counties and Cornwall to enhance future effectiveness
- Adopt a consumer-first approach to a shared website as a core asset for one stop trip planning

Destination Marketing

Pillar #3

Continue investment in marketing asset development

- Ensure an annual budget for marketing asset development including photography and video
- Explore the use of CrowdRiff platform and other marketing tools as a shared investment to increase overall awareness and bookings

Engage local voices

- Local Engagement: Friends and relatives are the primary source of information for travel – they carry influence and are the top motivator for tourism
- Encourage locals to contribute to social channels and content development
- Highlight local insiders wherever possible – consider incentives for participation from local businesses

A man and a woman are walking away from the camera on a dirt path through a lush green forest. The woman on the left is wearing a dark leather cowboy hat and a dark blue tank top. The man on the right is wearing a blue fedora-style hat and a blue and white checkered short-sleeved shirt. The background is filled with dense green foliage and trees.

Thank You!

ACTION REQUEST – CAO	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	Community Safety Well-Being Plan

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve a joint collaborative approach with the City of Cornwall to transition the implementation and administration of the Community Safety Well-Being Plan as outlined in the attached report and presentation.

EXECUTIVE SUMMARY:

This report is being presented to both SDG Counties Council and City of Cornwall Council as a joint collaborative effort to transition the administration of the Community Safety Well-Being (CSWB) Plan to the Human Services Department with the City of Cornwall commencing in 2026. In addition, a consultant will be hired to work with the City of Cornwall, SDG Counties, as well as the local SDG municipalities in creating the revised 2025 Community Safety Well-Being Plan.

BACKGROUND:

Under the *Community Safety and Policing Act, 2019*, every municipality in Ontario is required to prepare and adopt a CSWB Plan. The Community Safety and Well-being (CSWB) Plans in Ontario were introduced to address complex social issues and enhance community safety through a collaborative approach.

CSWB Plans were implemented by the Ministry of the Solicitor General (the Ministry) to shift the focus from reactive responses to proactive and preventive measures. The goal is to address the root causes of crime, social disorder, and other community issues by improving the social determinants of health, such as education, housing, and employment. This approach aims to create safer and healthier communities by fostering collaboration among various sectors, including health, education, social services, and law enforcement.

CSWB Plans provide a framework to address the social challenges faced by our community. It is an evidenced based model and a mechanism that can be leveraged to assist communities in achieving improved safety and well-being. Well-being is a key driver to economic prosperity, by providing people with

opportunities for greater well-being and helping them realize those opportunities, policymakers are not only promoting well-being as an intrinsic good, but they are also investing in people's potential as a key driver for long-term economic growth, societal resilience and stability.

CSWB Plans must identify risk factors in the community, including systemic discrimination and social factors contributing to crime and victimization. The plan should outline strategies to address the identified risk factors, prioritize them, and propose new or improved services to mitigate these risks. The CSWB Plan must be made publicly available online to ensure transparency and community engagement.

These plans are designed to be living documents, meaning they should be regularly reviewed and updated to reflect the changing needs and priorities of the community. Many municipalities have developed a CSWB dashboard that measures and tracks the progress of the CSWB plan. The dashboard provides a dynamic and timely snapshot of CSWB indicators across the domains of health, safety, and well-being. The CSWB Dashboard provides provincial-level data, municipal-level data, and trends over time. Typically, interpretations and use of data presented within the dashboard are supported by local context, evidence, and be informed by persons with lived experiences. A CSWB Dashboard provides Municipal Government, decision makers, and community leaders with data and research to facilitate evidence-based decision making, while promoting collaborative information sharing between partners and local interest holders.

Updating our Community Safety and Well-being (CSWB) Plan in 2025 is crucial for several reasons:

1. Evolving Community Needs

Communities are dynamic and continuously evolving. New challenges and risks can emerge, such as changes in demographics, economic conditions, or public health crises. Updating the CSWB Plans ensures that municipalities can address these new issues effectively.

2. Improved Data and Insights

Since the initial implementation of CSWB Plans, municipalities have gathered valuable data and insights. This information can be used to refine strategies, prioritize resources, and implement evidence-based interventions that are more effective in promoting community safety and well-being.

3. Legislative Requirements

This ensures that the plans remain relevant and aligned with current legislative and policy frameworks.

4. Enhanced Collaboration

Updating the plans provides an opportunity to strengthen partnerships and collaboration among various sectors, including health, education, social services, and law enforcement. This collaborative approach is essential for addressing complex social issues and improving the overall well-being of the community.

5. Community Engagement

Regular updates to the CSWB Plans encourage ongoing community engagement and participation. This helps to ensure that the plans reflect the needs and priorities of the community members, fostering a sense of ownership and accountability.

6. Addressing Emerging Risks

New risks, such as cybercrime, mental health crises, and substance abuse, may have become more prominent since the last update. Revising the CSWB Plans allows municipalities to develop targeted strategies to mitigate these emerging risks.

By updating their CSWB Plans in 2025, municipalities can ensure they are effectively addressing current and future challenges, ultimately creating safer and healthier communities.

Background -- Community Safety and Wellbeing Plans – Implementation Structure

Based on our analysis of CSWB plan implementation across the province, the following structure is consistently seen in Municipalities.

1. **A System Leadership Committee:** Municipalities must establish an oversight committee of Human Service system leaders with planning and oversight of various Human Service Sectors such as health care, education, social services, and law enforcement. This System Leadership Committee leads the ongoing implementation of the CSWB plan and supports community partners to respond.
2. **Action Tables:** Tables bring together the people, programs, and services best positioned to develop and lead a response to specific CSWB

priorities. Action Tables are groups of community partners that work together to respond to community safety and well-being issues and continue to make progress on a wide range of human services issues in SDG. It is anticipated that our communities may already have tables set-up that align to CSWB priorities. Our conversations will then focus on how we align and support this work with CSWB resources.

- 3. Municipal Staff Support:** Plans are consistently lead and implemented by Municipal Staff working in Human Services/Social Services departments. There is clear alignment between the pillars of these plans and the work of these departments. CSWB plans directly support the community collaboration and social service system development to support needed results in areas such as Human Service Integration (an OW mandate), Homelessness response, and housing retention/eviction prevention. There is often clear alignment to other areas of Municipal Shared interest such as community policing and community safety.

Current Status of CSWB in the Region of SDG

The Municipal requirement for the Community Safety and Well-Being plan has been delivered through a partnership with the Social Development Council (SDC). The SDC used a Vibrant Community Model to create and lead that plan. The SDC, with the assistance of working groups and subject matter experts, undertook regular reviews of assumptions, activities, deadlines, milestones, and tasks to ensure the plan remained responsive to the ever-changing environment.

CSWB and Vibrant Community Plans have similar yet unique requirements. Both types of plans aim to create healthier, safer, and more inclusive communities, but they approach these goals from different angles and with different priorities thus creating the opportunity to run both Plans concurrently but separately.

Purpose and Mandate: Both seek to enhance overall community well being, but vibrant community plans have a strong focus on poverty reduction and less on public safety concerns such as risk intervention and emergency response. CSWB plans are often mandated by government legislation, whereas Vibrant Community Plans are typically voluntary and driven by community initiatives

Focus: CSWB plans have a strong emphasis on safety and crisis intervention, while Vibrant Community Plans focus more broadly on social determinants and community engagement.

Interest Holders: CSWB plans involve a wide range of institutional stakeholders, including law enforcement, whereas Vibrant Community Plans are more grassroots, involving local organizations and residents.

Recommendations and Next Steps

Recommendation

The overall recommendation of this report is that the City of Cornwall, SDG Counties and SDG local municipalities collaborate on the development of a Regional Community Safety and Wellbeing Plan. This would be done by utilizing resources available with the Cornwall and SDG Human Services department for the development and implementation of this plan. This will include necessary staffing to support both the plan's development and ongoing oversight. As the *Community Safety and Policing Act, 2019* mandates that municipalities regularly review and update their CSWB Plans, the best path forward is to develop a municipally managed regional plan that aligns with the overall mandate of CSWB plans and requirements as directed by the Ministry.

A review of plan implementation across the province confirms Community Safety and Well-Being Plans and associated Staff work for the Municipal Governments they support. Furthermore, it is most often lead and managed by Human Services departments. By partnering on this work as a region, we can work together collaboratively to reach common goals and objectives.

Several regions in Ontario have adopted a consolidated approach to their Community Safety and Well-being (CSWB) Plans, where multiple municipalities collaborate to create a unified plan. This approach helps to address common issues and leverage shared resources. Some examples include:

1. **Halton Region:** This regional plan includes multiple municipalities such as Oakville and Burlington. This first Community Safety and Well-Being Plan for Halton Region is the next step in their community's shared path to creating a safer and more fulfilling community for everyone.
2. **Peel Region:** The cities of Brampton, Mississauga, and the Town of Caledon have developed a joint CSWB Plan to address regional safety and well-being issues.
3. **York Region:** This plan includes multiple municipalities such as Markham, Vaughan, and Richmond Hill, working together to enhance community safety.



4. **Durham Region:** Municipalities like Oshawa, Whitby, and Ajax have collaborated on a regional CSWB Plan.
5. **Waterloo Region:** The cities of Kitchener, Waterloo, and Cambridge, along with the townships, have a consolidated CSWB Plan.

Next Steps

In the last several months, there have been discussions about bringing the administration of the CSWBP back to the municipality. Municipal Staff have met with representatives of the United Counties and SDC to discuss this and there is mutual understanding and agreement related to this work returning to the Municipality.

This transition involves hiring a supervisor and a consultant to oversee the revised CSWBP for Cornwall and SDG, which will also include presentations to various councils and interest holders. Many municipalities and regions in Ontario have hired consultants to assist with the development or updating of their CSWB Plans. The depth of engagement and planning required supports the recommendation to hire a dedicated consultant to revise our Community Safety and Well-Being Plan.

Resource Allocation to Support Recommendations and Next Steps

The Human Services Department, in partnership with the United Counties of SDG and its associated local municipalities, leading the development and implementation of the CSWB aligns to its existing role as Service Manager for the Region. This structure also allows for a realignment of existing budgeted resources and staffing to hire a CSWB Supervisor and realign existing program coordination staff to support the implementation of the plan. Due to the importance of this work and its alignment to the deliverables of the Human Services Department, the CSWB Program Supervisor would report to the General Manager of Human Services and LTC. Essentially, building a CSWB team would be a smooth and quickly executed transition.

Furthermore, the current Joint Liaison Committee would be utilized to oversee the direction of the work as it does with other Shared Services between the City of Cornwall and the United Counties of SDG.

OPTIONS AND DISCUSSION:

1. To proceed working jointly with the City of Cornwall to transition the implementation and administration of the Community Safety Well-Being Plan as outlined in this report. **(Recommended)**
2. To not proceed, working jointly with the City of Cornwall and independently to develop a Community Safety and Well-Being Plan for SDG Counties. **(Not recommended)**

FINANCIAL ANALYSIS:

It is expected that one full-time employee will be assigned to oversee the implementation and administration of the revised Community Safety Well-Being Plan. This FTE already exists within the current staffing compliment of the Human Services Department. The cost for the consultant would be taken from the Ontario Works Special Reserve.

LOCAL MUNICIPAL IMPACT:

The local municipalities will be included in the engagement process to identify social challenges faced within their communities. The City of Cornwall and SDG Counties are committed to the development and design of a new plan reflects the various needs that our rural communities have.

RELEVANCE TO STRATEGIC PRIORITIES:

Collaboration with local municipalities and the City of Cornwall is a key component within SDG's Strategic Plan. In addition, programs that support our vulnerable population are also critical for the health and well-being of our communities.

ATTACHMENTS:

Community and Safety Well-Being Plan Council Presentation

RECOMMENDED & APPROVED BY:

Maureen Adams
CAO



Community and Safety Well-Being Plan Council Presentation

Presented By:

Lisa Smith – General Manager, Human Services and Long-term Care (interim)

Mellissa Morgan – General Manager, Planning Development & Recreation (interim)

April 22nd, 2025



What is a Community Safety Well-Being Plan?

In Ontario, the mandate for **Community Safety and Well-Being (CSWB) Plans** comes from the Community Safety and Policing Act, 2019, requiring every municipality to develop and adopt a CSWB Plan in partnership with local organizations and stakeholders.

Plans were intended to address the following:

- **Strategic Approach:** Community Safety and Well-Being (CSWB) Plans aim to enhance community safety and well-being by addressing the root causes of social issues and crime.
- **Collaborative Development:** These plans are developed collaboratively by municipalities, First Nations communities, and various local partners, including health care providers, social services, education sectors, and law enforcement.
- **Proactive and Integrated:** CSWB Plans ensure a proactive and integrated approach to addressing local crime and complex social issues sustainably.
- **Early Risk Mitigation:** They help communities identify and mitigate risks early, improve collaboration among various sectors, and enhance the overall quality of life for residents.

Purpose of a Community Safety Well-Being Plan

Community Safety and Well-Being (CSWB) Plans are essential for several reasons:

1. **Proactive Crime Prevention**
2. **Enhanced Community Collaboration**
3. **Improved Quality of Life**
4. **Risk Mitigation**
5. **Inclusive and Equitable Solutions**



Current Status of CSWB in the Region of SDG

The CSWB Plan was initially administered through the Social Development Council (SDC), who played a key role in its original development and implementation. The SDC, with the assistance of working groups and subject matter experts, undertook regular reviews of assumptions, activities, deadlines, milestones, and tasks to ensure the plan remained responsive to the ever-changing environment.

- These reviews ensured the plan remained responsive to the ever-changing environment.
- CSWB and Vibrant Community Plans have similar yet unique requirements.
- Both types of plans aim to create healthier, safer, and more inclusive communities.
- They approach these goals from different angles and with different priorities.
- This creates the opportunity to run both plans concurrently but separately.

Community Safety and Well-being Plan Renewal

Updating Community Safety and Well-being (CSWB) Plans in 2025 is required and crucial for several reasons, including but not limited to ensuring that municipalities can address these new issues effectively.

- 1. Evolving Community Needs**
- 2. Improved Data and Insights**
- 3. Legislative Requirements**
- 4. Enhanced Collaboration**
- 5. Community Engagement**
- 6. Addressing Emerging Risks**

By updating their CSWB Plans in 2025, municipalities can ensure they are effectively addressing current and future challenges, ultimately creating safer and healthier communities.



Municipally Administered Plans

Many municipalities in Ontario administer their CSWB Plans using their own municipal staff. These municipalities have dedicated staff who coordinate the development, implementation, and monitoring of their CSWB Plans. Based on our analysis of CSWB plan implementation across the Province, the following structure is consistently seen in Municipalities.

- **System Leadership Committee:** Municipalities establish an oversight committee of Human Service system leaders to plan and oversee sectors like health care, education, social services, and law enforcement. This committee leads the CSWB plan implementation and supports community partners.
- **Action Tables:** Groups of community partners collaborate to address specific CSWB priorities and make progress on human services issues. Existing tables may align with CSWB priorities, and conversations will focus on aligning and supporting this work with CSWB resources.
- **Municipal Staff Support:** Municipal Staff in Human Services/Social Services departments lead and implement CSWB plans, aligning with the pillars of these plans. CSWB plans support community collaboration and social service system development, addressing issues like Human Service Integration, homelessness response, and housing retention/eviction prevention. There is alignment with other municipal interests like community policing and safety.

Example - Halton Region

Halton - Community Safety and Well-Being in Halton

[SCS-Community Safety Well Being report.pdf.aspx](#)



Resource Allocation to Support Recommendations

The Human Services Department, in partnership with the United Counties of SDG and its Townships, would lead the development and implementation of the CSWB Plan, aligning with its role as Service Manager for the Region.

- The structure allows for the realignment of budgeted resources and staffing to hire a CSWB Supervisor and reassign existing program coordination staff to support the plan's implementation.
- A CSWB Program Supervisor will report to the General Manager of Human Services and LTC, emphasizing the importance and alignment of this work with the department's deliverables.
- Building a CSWB team is expected to be a smooth and quickly executed transition.
- The current Joint Liaison Committee will oversee the direction of the work, similar to its role with other Shared Services between the City of Cornwall and the United Counties of SDG.

RECOMMENDATIONS

That Council approve:

- transition the implementation and administration the Community Safety Well-Being Plan to the Human Services Department commencing in 2026
- a continued collaboration with the City of Cornwall and SDG Townships on the development of a revised regional Community Safety and Wellbeing Plan (2025)
- the hiring of a consultant to work with Administration in creating the revised 2025 Community Safety Well-Being Plan



Recommendations

1) The overall recommendation of this report is that the City of Cornwall, United Counties of SDG, and SDG Townships collaborate on the development of a Regional Community Safety and Well Being Plan to be administered by the Human Services Department.

The Human Services Department, in partnership with the United Counties of SDG and its associated Townships, would lead the development and implementation of the CSWB which aligns to the Department's existing role as Service Manager for the Region.

This structure also allows for:

- a realignment of existing budgeted resources and staffing, within the Human Services Department, to hire a Supervisor
- a realignment of existing program coordination staff to support the implementation of the plan.

2) The Joint Liaison Committee would be utilized to oversee the direction of the work as it does with other Shared Services between the City of Cornwall and the United Counties of SDG.

3) The Human Services Department to hire a consultant to create a Revised Community Safety Well Being Plan.



Thank You!

Questions?

ACTION REQUEST – Financial Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	2024 Reserve Transactions

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the 2024 reserve transactions up to the following amounts, to be used in 2025:

\$ 19,526.43	To be allocated to the GIS Reserve
\$ 50,000.00	To be allocated to the Roads Projects Reserve
\$ 2,102,215.56	To be allocated to the Now Needs Roads Reserve
\$ 170,165.71	To be allocated to the Bridge Reserve
\$ 250,000.00	To be allocated to the Economic Development Reserve
\$ 6,525.90	To be allocated to the Police Reserve
\$ 3,253.50	To be allocated to the Library Reserve

Any remaining accumulated General Surplus as at December 31, 2024 will be allocated to the Working Reserve.

EXECUTIVE SUMMARY:

There are various projects within the SDG Counties' approved 2024 budget that were not completed during the year. Allocating these unspent amounts to reserves will enable the funds to be carried forward and used to finance the completion of the projects in 2025 and future years. Council approval is required to complete any reserve transactions.

BACKGROUND:

Attached is SDG Counties' Reserve Policy, which states that reserves are a financial management tool that is part of a sound fiscal plan to address long-term objectives and provide budget stability.

OPTIONS AND DISCUSSION:

1. Approve the 2024 reserve transactions. This option supports the 2025 approved budget and provides financing for projects in 2025 within the applicable Department/Division's budget. This option is recommended.
2. Do not approve the reserve transactions. This option would result in these unspent funds rolling into the 2024 general surplus.

FINANCIAL ANALYSIS:

The *Municipal Act* requires municipalities to include any surplus or deficit from the previous year in their budgets. To fund 2025 projects that were approved but not completed or are still in progress, the reserve transactions outlined in this report are necessary. It is estimated that the transfer to the working reserve in 2024 will be approximately \$710,776, though this amount will be confirmed upon completion of the audit. If the resolution is not approved, any unspent funds will be rolled into the 2024 surplus, potentially affecting the allocation of funds for future projects.

LOCAL MUNICIPAL IMPACT:

These County transactions have no impact on any local municipality.

RELEVANCE TO STRATEGIC PRIORITIES:

Measuring and Reporting

OTHERS CONSULTED:

CAO

County Directors

Manager of Finance/Deputy Treasurer

ATTACHMENTS:

Reserve Policy 1-16

RECOMMENDED BY:

Rebecca Russell

Director of Finance Services/Treasurer

APPROVED BY:

Maureen Adams

CAO

POLICY MANUAL	Policy No. 1-16
For the United Counties of Stormont, Dundas & Glengarry	Effective Date: September 2008
Subject: Reserve Policy	Department: All Departments

POLICY STATEMENT

This policy sets out the principles and guidelines for the establishment, maintenance and use of reserves and reserve funds under the control of the Corporation of the United Counties of Stormont, Dundas and Glengarry.

APPLICATION

This policy applies to all departments, boards and committees of the United Counties of Stormont, Dundas and Glengarry and all funds under its control.

LEGISLATIVE AUTHORITY

The Municipal Act, S.O. 2001, Section 289(3), as amended, states that in preparing the budget, the upper-tier municipality may provide for such reserves as the upper-tier municipality considers necessary. Reserve Funds are also permitted under Section 417 of the Municipal Act.

PRINCIPLES and GUIDELINES

The Reserve Policy principles and guidelines of the United Counties of Stormont, Dundas and Glengarry are as follows:

- Reserves are a financial management tool that is an essential part of a sound fiscal plan to address long-term objectives and provide budget stability.
- Financial planning with reserves is intended to balance current and future requirements; assist in delivering public services within manageable property tax rates.
- Maintaining reserves will reduce or eliminate the need to incur debt in order to finance costly projects/services.
- Interest income on all reserve balances will be part of the annual operating budget and not allocated to any specific reserve unless it is a requirement of specific external funding.
- This policy will adhere to all applicable Federal and Provincial legislation as required.
- All reserve transactions will be subject to external audit.
- Reserve classification, purpose, target levels, funding and authority are detailed on the attached Schedule A.

United Counties of Stormont, Dundas and Glengarry

Reserve Policy

Schedule A

Stabilization Reserves	
Purpose	To be available to offset very significant impacts that, without funds from a reserve, would be financially damaging to the County. To Protect from unanticipated or one-time expenditure requirements. To address in-year uncontrollable changes in economic conditions, funding or costs.
Target	Working Reserve target = 10% of the year's budgeted gross expenditures Road Winter Mtce Reserve target = 10% of the year's budgeted winter control expenses
Funding	Shortfalls from the target should be funded from annual operating surplus or provision in annual budget in following year(s)
Authority to Access	Council authority required by specific resolution or inclusion in approved budget

Program Specific Reserves	
Purpose	To finance specific projects
Target	Financial plan required for each reserve, reviewed annually during budget discussions
Funding	Based on the project's financial plan or annual project surplus
Authority to Access	Council authority required by specific resolution or inclusion in approved budget. Transactions for funds held for specific external agencies are authorized by that agency and reported to Council, usually during budget discussions

Buildings and Equipment Reserves	
Purpose	To fund uncommon, costly expenses or replacement of assets
Target	Based on lifecycle & costs of assets
Funding	Provision in annual operating budget, allocation from operating surplus or transfer from another reserve
Authority to Access	Council authority required by specific resolution or inclusion in approved budget

Capital Reserves	
Purpose	To reduce spikes in annual budgets and smooth out property tax fluctuations due to capital projects
Target	Based on financial plan of capital programs
Funding	Special funding, provision in annual budget, allocation from operating surplus or transfer from another reserve
Authority to Access	Council authority required by specific resolution or inclusion in approved budget

ACTION REQUEST – Transportation Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	Reduced Setback at 15677 SDG 43

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve a setback of 26.83 meters from the centreline of civic number 15677 County Road 43 (Finch) to facilitate the construction of a residential dwelling and authorize the Transportation Services Department to issue a setback permit to recognize the same.

EXECUTIVE SUMMARY:

Staff support the reduced setback request at 15677 County Road 43 (Finch) to allow the construction of a residential dwelling.

BACKGROUND:

The existing setback by-law allows Transportation Services to grant setbacks from County Roads based on various criteria. Generally, structures are to be setback a minimum of 30m from the centerline of the road except those circumstances where variances are permitted. Council's authorization is necessary to issue setback permits when peculiar or extraordinary circumstances occur.

The owners at 15677 County Road 43 have submitted a setback application of 26.83m from the centerline of county road 43 in order to facilitate the construction of a new home. Council approval is necessary to permit the requested 26.8 meter setback.

The subject property contemplated in this request has several constraints on where a home can be built, including the proximity to the adjacent railway, required septic system placement, lot shape, and position relative to County Road 43's geometry.

The owner has provided the following rationale for why the setback should be favorably considered by Council:

- The required county road setback cannot be achieved, due to site constraints.
- A reduced setback of 26.83 meters ensures compliance with safety and environmental regulations while making reasonable use of property.

- The proposed placement would be consistent with the existing homes in the area, preserving the overall aesthetic and alignment of the properties along County Road 43.

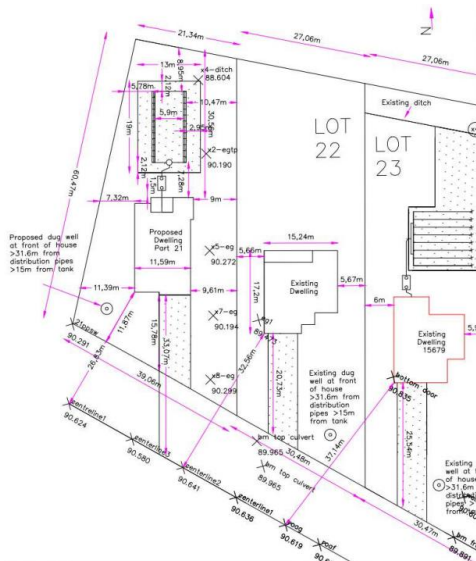


Figure 1: Requested Setback

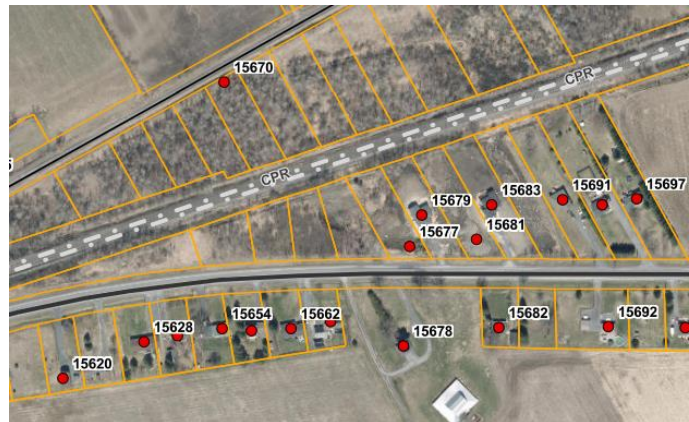


Figure 2: Area (Subject Property 15677)

As shown in Figure 1 and Figure 2, the property borders a railway line, requiring a 100-foot setback from the property line, which limits the buildable area. Moving the septic system and house back would conflict with rail requirements. The typical 30.48 meter setback normally permitted is not unfeasible. Additionally, the lot is angled and narrows towards the rear, further restricting the buildable area.

It should be noted that these constraints will similarly challenge the remaining vacant parcels west of this site, likely requiring Council to consider further reductions at the time of development. Although staff were going to concurrently request Council's approval for these additional setbacks, it was realized that each developer's specific site plans would likely require case-by-case setback reductions.

OPTIONS AND DISCUSSION:

1. **Approve the setback - Recommended.** The proposed setback line is consistent with adjacent developments.
2. **Do not approve the setback - Not recommended**

FINANCIAL ANALYSIS:

N/A

LOCAL MUNICIPAL IMPACT:

If approved, the setback permit will be circulated to North Stormont. The owner will be required to work with North Stormont to secure the appropriate building permits.

OTHERS CONSULTED:

N/A

ATTACHMENTS:

N/A

RECOMMENDED BY:

Benjamin de Haan
Director of Transportation Services

APPROVED BY:

Maureen Adams
CAO

ACTION REQUEST – Planning & Economic Development Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	2025 Regional Incentives Program Recommendations

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve funding under the Stay, Discover, Grow, Regional Incentives Program in the total amount of \$257,362.48 for the following thirteen (13) projects:

1. 10041068 Canada Inc. (EB Storage), Township of North Dundas, in the amount of 50% up to a max of \$25,000;
2. Dundas Machine, Township of North Dundas, in the amount of 50% up to a max of \$25,000;
3. Video Game Mansion, Township of North Dundas, in the amount of 50% up to a max of 3,895.77;
4. Servitek Foussier, Township of North Glengarry, in the amount of 50% up to a max of \$25,000;
5. Vaella Holdings Inc., Township of North Glengarry; in the amount of 50% up to a max of \$40,000;
6. Brighter with Blooms, Township of North Stormont, in the amount of 50% up to a max of \$10,000;
7. Moose Creek Chamber of Commerce (Moose Creek Medical Centre), Township of North Stormont, in the amount of 50% up to a max of \$4,948;
8. Wyss Diesel, Township of North Stormont, in the amount of 50% up to a max of \$10,000;
9. Fraser Creek Pizza Farm, Township of South Glengarry, in the amount of 50% up to a max of \$8,518.71;
10. The Butterfly Barn, Township of South Glengarry, in the amount of 50% up to a max of \$40,000;

11. YouTopia Massage, Township of South Glengarry, in the amount of 50% up to a max of \$20,000;
12. Cornwall Motor Speedway, Township of South Stormont, in the amount of 50% up to a max of \$20,000;
13. McKay Mechanical Inc., Township of South Stormont, in the amount of 50% up to a max of \$25,000;

The cumulative total of all thirteen (13) recommended grants is \$257,362.48

EXECUTIVE SUMMARY:

The Regional Incentives Program Approvals Committee met on March 25th, 2025, to review 15 applications submitted for the February 24th, 2025, intake. This report recommends that SDG Counties Council approve the thirteen (13) projects, as recommended by the Regional Incentives Program Approvals Committee, in the total, cumulative amount of \$257,362.48.

Municipality	Applicant	Grant Request	Total Project Cost	Recommended Grant
North Dundas	EB Storage	\$50,000	\$202,690	\$25,000
North Dundas	Dundas Machine	\$50,000	\$478,000	\$25,000
North Dundas	Mountain Township Ag	\$31,728	\$93,326	\$0
North Dundas	Video Game Mansion	\$3,895.77	\$7,791.53	\$3,895.77
North Glengarry	Servitek Foussier	\$50,000	\$904,577	\$25,000
North Glengarry	Vaella Holdings	\$50,000	\$346,488	\$40,000
North Stormont	Brighter with Blooms	\$10,582	\$21,164	\$10,000
North Stormont	20 Main St, Finch	\$10,000	\$42,000	\$0
North Stormont	Moose Creek Medical Centre	\$4,948	\$9,895	\$4,948
North Stormont	Wyss Diesel	\$41,925	\$119,430	\$10,000
South Glengarry	Fraser Creek Pizza Farm	\$8,518.71	\$17,037.45	\$8,518.71
South Glengarry	The Butterfly Barn	\$50,000	\$483,668	\$40,000
South Glengarry	YouTopia Massage	\$27,000	\$102,185	\$20,000
South Stormont	Cornwall Motor Speedway	\$25,500	\$403,234.25	\$20,000
South Stormont	McKay mechanical	\$50,000	\$4,000,000	\$25,000
		\$464,097.48	\$7,231,486.23	\$257,362.48

BACKGROUND:

The Regional Incentives Approvals Committee recommends the following projects:

1. EB Storage, 12054 Main Street W, Winchester

The applicant is expanding their storage operations with the construction of two steel (4,000 square feet) storage units.

<i>Grant Stream</i>	<i>Funding Amount</i>
Building Conversion/Expansion Grant (Over 5,000SF)	\$25,000



2. Dundas Machine, 12205 Gypsy Lane, Winchester

The applicant is constructing a second building (6,600SF) on their existing property, to house their machining and hydraulic repair work.

<i>Grant Stream</i>	<i>Funding Amount</i>
Building Conversion/Expansion Grant (Over 5,000SF)	\$25,000

3. Video Game Mansion, 31 Main Street North, Chesterville

The applicant is expanding the retail space of their Chesterville store location from 500 square feet to 900 square feet.

<i>Grant Stream</i>	<i>Funding Amount</i>
Building Improvement/Restoration Grant	\$3,895.77

4. Servitek Foussier, 181 Bishop Street N., Alexandria

The applicant is rehabilitating a vacant 7,154 square-foot facility for commercial use, including a warehouse, product development space, offices, and a showroom.

<i>Grant Stream</i>	<i>Funding Amount</i>
Building Conversion/Expansion Grant (Over 5,000SF)	\$25,000

5. Vaella Holdings, 3 Main Street South, Alexandria

The applicant is rehabilitating the previous Glengarry News building to include space for an audiologist on the main level and a residential unit on the upper level.

Grant Stream	Funding Amount
Property Improvement Grant	\$10,000
Building Improvement/Restoration Grant	\$10,000
Building Conversion/Expansion Grant (Over 5,000SF)	\$20,000

6. Brighter with Blooms, 14835 Concession 1-2 Road, Finch

The applicant is installing a permanent farm stand to operate as a self-serve flower shop and is creating a u-shaped driveway for customer access.

Grant Stream	Funding Amount
Signage Improvement Basic Grant	\$537.50
Property Improvement Grant	\$3,100
Building Conversion/Expansion Grant (Under 5,000SF)	\$6,062.50
Planning Application and Building Permit Fee Grant	\$300



BRIGHTER WITH BLOOMS

7. Moose Creek Medical Centre, 66 Sabourin Street, Moose Creek

The applicant is improving accessibility at the Moose Creek Medical Centre by installing automatic door handicap push buttons at the main entrance and in the main floor bathroom.

Grant Stream	Funding Amount
Building Improvement/Restoration Grant	\$4,948

8. Wyss Diesel, 14245 Concession 10-11 Road, Crysler

The applicant is converting a vacant storage building on their property into a second diesel shop.

Grant Stream	Funding Amount
Building Conversion/Expansion Grant (Under 5,000SF)	\$10,000

9. Fraser Creek Pizza Farm, 19569 County Road 2, Summerstown

The applicant is upgrading the landscaping/hardscaping and the facade of their “pizza barn” and short-term rental unit.

Grant Stream	Funding Amount
Façade Improvement Basic Grant	\$5,400
Property Improvement Grant	\$3,118.71



10. The Butterfly Barn, 20189 Beaupre Road, Green Valley

The applicant is constructing an 80'x100' steel building to act as a wedding venue, complementing the existing site.

Grant Stream	Funding Amount
Building Conversion/Expansion Grant (Over 5,000SF)	\$40,000



11. YouTopia Massage, 18323 Tyotown Road, South Glengarry

The applicant is developing an outdoor Scandinavian-style bath treatment center and renovating the existing building to accommodate treatment/dressing rooms.

Grant Stream	Funding Amount
Property Improvement Grant	\$6,500
Building Improvement/Restoration Grant	\$3,000
Building Conversion/Expansion Grant (Under 5,000SF)	\$6,000
Feasibility, Design, and Study Grant	\$2,000
Planning Application and Building Permit Fee Grant	\$2,500

12. Cornwall Motor Speedway, 16981 Cornwall Centre Road, Long Sault

The applicant is building a new canteen building which will include offices and a fan viewing area.

<i>Grant Stream</i>	<i>Funding Amount</i>
Building Conversion/Expansion Grant (Under 5,000SF)	\$18,000
Feasibility, Design, and Study Grant	\$2,000

13. McKay Mechanical, 14812 County Road 2, Ingleside

The applicant is redeveloping a previous funeral home into a mixed-use, commercial and residential complex.

<i>Grant Stream</i>	<i>Funding Amount</i>
Building Conversion/Expansion Grant (Over 5,000SF)	\$25,000



OPTIONS AND DISCUSSION:

1. **Recommended:** Approve funding under the SDG Regional Incentives Program in the total amount of \$257,362.48 for the thirteen (13) proposed projects.
2. **Lower grant awards – Not Recommended.** Counties Council could choose to maintain the current grant budget of \$250,000, this approach would require the Committee to revise and reallocate the existing grant awards. This would result in reduced funding for several applicants.

FINANCIAL ANALYSIS:

The total amount of funding allocated to the Regional Incentives Program for 2025 is \$250,000. It is recommended that \$257,362.48 be allocated to the thirteen (13) projects listed, with the overage (\$7,362.48) coming from the Regional Incentives Program reserves.

LOCAL MUNICIPAL IMPACT:

The Regional Incentives Program is incorporated as part of the local Community Improvement Plan in each of the six local municipalities.

RELEVANCE TO STRATEGIC PRIORITIES:

The Regional Incentives Program fosters collaboration between SDG Counties and the six local municipalities, encouraging joint efforts to stimulate economic development.

OTHERS CONSULTED:

None

ATTACHMENTS:

None

REPORT AUTHORED BY:

Karina Belanger
Acting Manager of Economic Development

RECOMMENDED BY:

Peter Young
Director of Planning & Economic Development Services

APPROVED BY:

Maureen Adams
CAO

ACTION REQUEST – Transportation Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	2025-00-101-Surface Renewal Overlay Tender

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont Dundas and Glengarry accept the joint tender from Cornwall Gravel Company Ltd. for hot mix paving and other related works at their unit prices totaling \$3,692,140.00 plus HST.

The joint tender includes the following municipal partners:

- The Municipality of South Dundas
- The Township of North Dundas
- The Township of South Stormont
- The Township of North Glengarry; and

THAT the Manager of Capital Works – Roads be authorized to sign all necessary documents to give effect to the contract.

EXECUTIVE SUMMARY:

This tender was issued to complete surface renewal overlay work for local municipal partners as part of their approved capital work paving programs.

BACKGROUND:

Surface Renewal Overlay (SRO) paving is a cost-effective solution that repairs road cross-fall issues, reduces on-going maintenance needs, and strengthens the existing road structure.

This work is a joint tender that is being administered by SDG Transportation staff even though it does not include any County quantities. As Council may recall, SDG's 2025 paving work is generally taking place in South Glengarry and South Stormont. Because of the nature, scope and geographic locations, South Glengarry partnered with SDG's first paving tender, and, the remaining participating municipalities were included in this SRO tender.

All Municipal partners have reviewed the tender and confirmed their costs align with their individual budgets.

A summary of the bids is provided in Table 1 (excluding H.S.T.):

Table 1: Summary of Bids

Company	Total Tendered Price
Cornwall Gravel Company Limited	\$ 3,692,140.00
A.L. Blair Construction	\$ 3,720,177.25
GIP Paving Inc.	\$ 4,599,899.00

OPTIONS AND DISCUSSION:

- 1. Approve the tender - Recommended.** As noted in the *Financial Analysis*, the tendered value is within the municipalities estimated budget. This option is recommended.
- 2. Do not approve the tender - Not recommended**

FINANCIAL ANALYSIS:

All municipal partners have conducted a thorough review of the surface renewal overlay tender and confirmed that it aligns with their respective budgets.

Table 2: Total Surface Renewal Overlay Costs Per Municipality

Description	Total Tendered Price
Municipality of South Dundas	\$ 840,385.00
Township of North Dundas	\$ 1,030,322.50
Township of South Stormont	\$ 734,837.50
Township of North Glengarry	\$ 1,086,595.00
Net HST	\$ 64,981.66
Combined Total	\$ 3,757,121.66

LOCAL MUNICIPAL IMPACT:

This was a joint tender available to all local municipalities. The surface Renewal Overlay Tender includes all local municipalities except for North Stormont and South Glengarry. South Glengarry participated in Hot Mix tender awarded by Council in March, as most of their work is centralized within their municipality.

RELEVANCE TO STRATEGIC PRIORITIES:

Collaboration with local Municipalities aligns with the Counties strategic plan in strengthening shared and efficient services.

OTHERS CONSULTED:

- South Dundas's Director of Transportation.
- North Dundas's Director of Transportation.
- South Stormont's Director of Public Works.
- North Glengarry's Director of Public Works.
- Director of Financial Services/Treasurer.

ATTACHMENTS:

N/A

RECOMMENDED BY:

Dana Grant
Manager of Capital Works - Roads

APPROVED BY:

Maureen Adams
CAO

ACTION REQUEST – Transportation Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	2025 Box Culvert Pre-Purchase

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Forterra Pipe & Precast Ltd for the purchase of four precast concrete structures at the total price of \$389,506.43 plus HST.

The joint tender includes the following:

- United Counties of Stormont Dundas and Glengarry (\$347,715.67)
- Township of South Stormont (\$41,790.76); and

THAT the Manager of Capital Works – Bridges be authorized to sign all necessary documents to give effect to the contract.

EXECUTIVE SUMMARY:

The joint tender with the Township of South Stormont is for the supply of four concrete box culverts. SDG Counties is purchasing three box culverts that are to be installed this year.

BACKGROUND:

SDG Counties typically pre-purchases concrete box structures for routine structure replacements. This project delivery approach is preferred as it ensures that the units will be delivered in a timely fashion and provides some financial advantages since the SDG Counties manages the administrative side of the structure purchases (e.g. avoids contractor overhead and mark-ups).

Staff are currently in the process of finalizing the tenders for the replacement of the Wylie Creek, Dixon Creek and Sandy Creek Culverts. All structures are budgeted items included in the 2025 capital budget.

As shown in table 1, two bids were received for the supply of the box culvert. One of the bids was deemed a non-compliant submission in accordance with the SDG Counties purchasing policy.

Forterra has supplied culverts for the Counties in recent years and has a demonstrated history of success.

Table 1: Bid Submission Summary

Company	Total Tendered Price
Forterra Pipe & Precast Ltd, Rinker Materials	\$ 389,506.43
MCON Products	Non-Compliant

OPTIONS AND DISCUSSION:

1. **Approve the tender - Recommended.**
2. **Do not approve the tender - Not recommended**

FINANCIAL ANALYSIS:

Staff are finalizing the design for the tendering of the Dixon Creek Culvert and Wylie Creek Culvert as a single project. Based on the current progress, the approval of the installation tender will be brought to Council in May. Transportation staff will be completing the replacement of the Wylie Creek Culvert using in-house forces. Based on the tendered price for the units and estimated cost for the installations, staff are forecasting that there are sufficient funds to complete the work within budget (table 2).

Table 2: Project Budget

Company	Total Tendered Price
Dixon Creek Culvert Replacement (SDG 12)	\$ 500,000.00
Sandy Creek Culvert Replacement (SDG 18)	\$ 350,000.00
Wylie Creek Culvert Replacement (SDG 43)	\$ 400,000.00

Although there was only one bid received, this tender typically only attracts two to three bidders due to the limited suppliers within a reasonable geographic proximity to SDG.

LOCAL MUNICIPAL IMPACT:

A full road closure is required to complete the work at each of these locations. A closure of 5-7 days is expected. SDG is consulting with the local townships to ensure there is a collaborative effort to complete the projects with the least amount of disruption to the area.

RELEVANCE TO STRATEGIC PRIORITIES:

Investments in infrastructure (both capital and maintenance) align with Council's guiding principles. Well managed infrastructure assets are the cornerstone of the sustainability of our region.

Collaboration with local Municipalities aligns with the SDG Counties strategic plan in strengthening shared and efficient services.

OTHERS CONSULTED:

- Director of Public Works – South Stormont
- Director of Transportation – North Dundas
- Director of Transportation – South Dundas
- Director of Financial Services/Treasurer - SDG
- Purchasing Coordinator - SDG

ATTACHMENTS:

N/A

RECOMMENDED BY:

Matthew Brownell
Manager of Capital Works – Bridges

APPROVED BY:

Maureen Adams
CAO

ACTION REQUEST – Transportation Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	Redwood Infrastructure Municipal Access Agreement

RECOMMENDATION(S):

THAT By-law No. 5491, being a by-law to enter into a Municipal Access Agreement with Redwood Infrastructure LP for the expansion of their high-speed internet service, be read and passed in Open Council, signed and sealed.

EXECUTIVE SUMMARY:

SDG Counties staff are recommending that Council approve the attached Municipal Access Agreement with Redwood Infrastructure LP (Redwood) to facilitate the construction/expansion of high-speed internet service within SDG Counties.

BACKGROUND:

As Council is aware, there is a significant amount of competition and expansion of rural high-speed internet services. Redwood is a licensed “Canadian carrier” with the CRTC under the Telecommunications Act, that specializes in rural high-speed internet, through installation and ownership of fiber optic cabling. As a result of continued opportunities, they are looking to expand their footprint within eastern Ontario and need to formalize an access agreement with SDG Counties in order to install and maintain infrastructure within the County right-of-way.

The MAA being considered by Council is similar in all aspects to a by-law passed by SDG Counties Council in June 2023 with a different carrier operating with the same business model. The template for these agreements was developed through consultation with the Eastern Ontario Regional Network (EORN) and has been shared with other municipalities within the Eastern Ontario Wardens’ Caucus for their use and adoption with other internet service providers.

OPTIONS AND DISCUSSION:

- 1. Approve the Agreement - Recommended.** The agreement was based on existing MAA agreements recently approved by SDG Counties and other municipalities, modified to suit our concerns and vetted by SDG Counties staff, legal counsel and our insurance broker. Staff feel confident that this is a fair agreement that will serve both parties well and facilitate the expansion of high-speed internet. This option is recommended.

2. Do not approve the agreement - Not Recommended.

FINANCIAL ANALYSIS:

Providing rural high-speed broadband to our residents is something that Council sees as an important priority. The agreement will provide SDG with a nominal fee to help offset some of the internal costs that will be incurred to support the expansion of this utility.

From a risk perspective, the agreement has been previously reviewed by our insurer and Prescott-Russell's legal counsel (on our respective behalf). These reviews have ensured that the attached agreement minimizes exposure to our corporations.

The agreement also contains clauses which relate to the costs associated with the relocation of the utilities. The agreement is written based on a sliding scale of cost apportionment, with the ISP being responsible for 100% of the costs to relocate their plant after 16 years from the date of approval.

LOCAL MUNICIPAL IMPACT:

Any local municipalities impacted by the installation of new fiber optic cable are encouraged to use the attached agreement. SDG has previously circulated the blank agreement with all local public works staff.

RELEVANCE TO STRATEGIC PRIORITIES:

The approval of this agreement directly aligns with Council's guiding principles and strategic priority – Partnerships & Collaboration.

OTHERS CONSULTED:

- Redwood Infrastructure LP

ATTACHMENTS:

By-Law 5491 and Agreement

RECOMMENDED BY:

Trevor Baker, C.Tech
Manager of Operations

APPROVED BY:

Maureen Adams
CAO

THE CORPORATION OF THE UNITED COUNTIES
OF STORMONT, DUNDAS AND GLENGARRY

BY-LAW NUMBER NO. 5491

A BY-LAW for the purpose of authorizing a Municipal Access Agreement between the United Counties of Stormont, Dundas and Glengarry and the Stormont, Dundas and Redwood Infrastructure LP.

WHEREAS Section 5 (3) of the *Municipal Act, 2001 S. O. 2001*, provides that a municipal power, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise.

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry wishes to authorize an agreement with Redwood Infrastructure LP for the non-exclusive right to construct and operate their equipment within the County Right of Way.

NOW THEREFORE THE COUNCIL FOR THE UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY ENACTS AS FOLLOWS:

1. That authorization be given to enter an agreement with Redwood Infrastructure LP, attached hereto as Schedule 'A' to this By-law.
2. That the Warden and Clerk be hereby authorized to sign the agreement on behalf of the United Counties of Stormont, Dundas and Glengarry.

READ and passed in Open Council, signed and sealed this 22nd day of April, 2025.

WARDEN

CLERK

TELECOMMUNICATIONS MUNICIPAL ACCESS AGREEMENT

This **MUNICIPAL ACCESS AGREEMENT** is effective from the date affixed to the last signature of the last party signing this agreement. (the “**Effective Date**”).

B E T W E E N:

THE CORPORATION OF THE UNITED COUNTIES OF STORMONT,
DUNDAS AND GLENGARRY
(hereafter the "**Municipality**")

OF THE FIRST PART

- and –

REDWOOD INFRASTRUCTURE LP
(hereafter the "**Company**")

OF THE SECOND PART

WHEREAS:

- A. The Company is a “Canadian carrier” as defined in the *Telecommunications Act*, S.C. 1993, c.38 (“**Telecom Act**”) or “distribution undertaking” as defined in the *Broadcasting Act*, S.C. 1991, c.11 (collectively, a “**Carrier**”) and is subject to the jurisdiction of the Canadian Radio-television and Telecommunications Commission (the “**CRTC**”);
- B. In order to operate as a Carrier, the Company requires to construct, maintain and operate its Equipment in, on, over, under, across or along (“**Within**”) the highways, streets, road allowances, lanes, bridges or viaducts which are under the jurisdiction of the Municipality (collectively, the “**Rights-of-Way**” or “**ROWS**”);
- C. Pursuant to section 43 of the *Telecom Act*, the Company requires the Municipality’s consent to construct its Equipment Within the ROWs and the Municipality is willing to grant the Company a non-exclusive right to access and use the ROWs; provided that such use will not unduly interfere with municipal operations, equipment or installations and the public use and enjoyment of the ROWs, nor any rights or privileges previously conferred or conferred after the Effective Date by the Municipality on Third Parties to use or access the ROWs; and
- D. The Parties have agreed that it would be mutually beneficial to outline the terms and conditions pursuant under which the Municipality hereby provides its consent;

NOW THEREFORE in consideration of the mutual terms, conditions and covenants contained herein, the Parties agree and covenant with each other as follows:

1. DEFINITIONS AND INTERPRETATION

1.1 **Definitions.** Where not defined else where in this Agreement, the following words and phrases shall have the following meanings:

- (a) “**Above Ground Equipment**” means, any structure located on the surface of the ROW used to house or support the equipment and includes cabinets,

pedestals, poles and lamp poles but excludes serial equipment;

- (b) **"Affiliate"** means "affiliate" as defined in the *Canada Business Corporations Act*;
- (c) **"Anti-Bribery Law"** means any anti-bribery law or international convention, as may apply now or in the future, including the Canadian Corruption of Foreign Public Officials Act, the U.S. Foreign Corrupt Practices Act, the U.K. Bribery Act and the OECD Convention on Combating Bribery of Foreign Public Officials;
- (d) **"Company"** shall mean Redwood Infrastructure LP, by its general partner, Redwood Infrastructure GP Inc. and shall include an individual, an association, a partnership or a corporation or any other agents, contractor and subcontractors carrying out any works for the Company as described in the Second part of this agreement.
- (e) **"CRTC"** means the Canadian Radio-television and Telecommunications Commission;
- (f) **"Emergency"** means an unforeseen situation where immediate action must be taken to preserve the environment, public health, safety or an essential service of either of the Parties;
- (g) **"Excavation"** means the breaching or breaking up of the hard surface of the ROW, and includes activities such as day lighting, test pitting, digging pits and directional boring but excludes hand digging;
- (h) **"Equipment"** means the transmission and distribution facilities owned by the Company and/or its Affiliates, comprising fibre optic, coaxial or other nature or form of cables, pipes, conduits, poles, ducts, manholes, handholds and ancillary structures and equipment located Within the ROWs;
- (i) **"Hard Surface"** means any portion of the road including but not limited to the pavement layer(s), concrete layer(s), road base, road sub-base, gravel surface, road shoulder, shoulder rounding, sidewalks, multi-use pathway, curb and any other paved, concrete or gravel surfaces within the ROW.
- (j) **"Hazardous Substance"** means any harmful substance including, without limitation, electromagnetic or other radiation, contaminants, pollutants, dangerous substances, dangerous goods and toxic substances, as defined, judicially interpreted or identified in any applicable law (including the common law);
- (k) **"Municipal Consent"** or **"MC"** means the written consent of the Municipality, with or without conditions, to allow the Company to perform Work Within the ROWs that requires the excavation or breaking up of the ROWs;
- (l) **"Municipal Costs"** means the reasonable and verifiable costs and expenses of the Municipality, including the cost of labour and materials, plus a reasonable overhead charge of 15%.
- (m) **"Municipal Representative"** means the Municipality's reviewing authority, or the individual designated by them.
- (n) **"Municipality"** shall mean the Corporation of the United Counties of Stormont, Dundas and Glengarry and shall include any employee or agent authorized by the Council of the said Municipality to act on its behalf as described in the First part of this agreement.
- (o) **"Roads Permit"** or **"Permit"** means a permit that provides approval, including, where required, Municipal Consent, Access/Entrance Permits,

Initials: _____

Work Permits, and Moving Oversize Load/Weight Vehicles Permits and any other permit / approval necessary to complete the proposed work as determined by by-law, policy or other process duly authorized by the Municipality.

- (p) **“Service Drop”** means a cable that, by its design, capacity and relationship to other fibre optic cables of the Company can be reasonably considered to be for the sole purpose of connecting backbone of the Equipment to not more than one individual customer or building point of presence.
- (q) **“Term”** means the Initial Term and the renewal options described in subparagraph 9.1(a) of this Agreement, subject to the termination provisions in subparagraphs 9.2, 9.3 and 9.4.
- (r) **“Third Party”** means any person that is not a party to this Agreement nor an Affiliate of either Party, and includes any person that attaches its facilities in, on or to the Equipment under an agreement with the Company.
- (s) **“Work”** means, but is not limited to, any adjustment, alteration, breaking up, construction, disturbance, excavation, installation, maintenance, removal, operation, relocation, repair, replacement, restoration on, under, over, or within any ROW, including any Equipment therein, and the use of any oversize/overweight vehicles in connection with the Work.

1.2 **Legislation.** All references to statutes in this Agreement shall include amendments thereto, regulations thereof, and successor legislation thereafter.

1.3 **Recitals, Appendices and Incorporated Documents.** The “recitals”, *Appendix “A” and Appendix “B”*, and Municipal Standards referred to in this Agreement are hereby incorporated by reference into this Agreement and form a part thereof:

Appendix “A” – Relocation Costs

Appendix “B” – Municipal Permissions and Permits Required

2. USE OF ROWs

2.1 **Consent to use ROWs.** The Municipality hereby consents to the Company’s use of the ROWs for the purpose of performing its Work, subject to the terms and conditions of this Agreement and in accordance with all applicable laws or other municipal by-laws, rules, policies, standards and guidelines (**“Municipal Standards”**) pertaining to the Equipment and the use of the ROWs; to the extent, however, that any municipal laws and the Municipal Guidelines are not inconsistent or in conflict with this Agreement or with applicable federal laws.

2.2 **Restrictions on use.** The Company shall not, in the exercise of its rights under this Agreement, unduly interfere with municipal operations, equipment or installations and the public use and enjoyment of the ROWs, nor any rights or privileges previously conferred or conferred after the Effective Date by the Municipality on Third Parties to use or access the ROWs

2.3 **Equipment acquired by the Company.** The Parties agree that, where the Company acquires, or has acquired, directly or indirectly, facilities from a Third Party that are located Within the ROWs (the **“New Equipment”**), then, effective the day of the acquisition of the New Equipment by the Company:

- (a) the New Equipment shall form part of the Equipment and shall be governed by the terms and conditions of this Agreement; and

Initials: _____

- (b) where that Third Party is a Party to a valid and existing municipal access agreement with the Municipality (the “**Old MAA**”) and the Company, directly or indirectly, acquires the rights and obligations under the Old MAA, the Old MAA shall be terminated.

2.4 No ownership rights. The Parties acknowledge and agree that:

- (a) the use of the ROWs under this Agreement shall not create nor vest in the Company any ownership or property rights in the ROWs; and
- (b) the placement of the Equipment Within the ROWs shall not create or vest in the Municipality any ownership or property rights to the Equipment.
- (c) Nothing herein contained shall be construed as giving the Company any title, right or interest in the Counties land and shall not relieve the Company responsibilities from any regulations, by-laws or standards.

2.5 Condition of ROWs. The Municipality makes no representations or warranties as to the state of repair of the ROWs or the suitability or fitness of the ROWs for any business, activity or purpose whatsoever, and the Company hereby agrees to accept the ROWs on an “as is” basis.

3. APPLICABLE PERMITS

3.1 Municipal Consents

- (a) Subject to Section 3.3, 3.5, and Appendix “B”, the Company shall not excavate, break up, disturb or do any Work within any ROW without first obtaining approvals from the Municipality, as the case may be.
- (b) For each Work specified in the Appendix “B”, the Company shall submit to the Municipality a completed application in the form / process as specified by the Municipality to the satisfaction of the Municipality.
- (c) The Municipality will take best efforts to issue the Municipal Consent approval within 30 days of receiving a complete application, or such other time as agreed to by the Parties having regard to the complexity of the Work covered by the application and the volume of applications before the Municipality at that time.

3.2 Permits

- (a) The Municipality shall relieve the Company of obtaining a road cut permit where a Municipal Consent approval is issued however the company shall comply with other Municipal Standards, as set out in section 2. This may include obtaining other types of permits such as entrance permits, oversized or overweight vehicle permit, reduced load permit or any other type of permit in accordance with municipal by-laws, as amended and the payment of all applicable fees and deposit for the said permit. If a culvert installation is required to access Equipment over or across a roadside ditch, the said culvert shall be installed in accordance with the Municipal Entrance By-law whereas an entrance permit is required, and all applicable fees and deposit are applicable.

3.3 No Municipal Consents for routine Work. Notwithstanding Section 3.1, the Company may conduct the activities identified in the “No Permissions Required” Category as identified in *Appendix “B”*, without first obtaining Municipal approval,

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provided that in no case shall the Company break up or otherwise disturb the hard surface of the ROW without the Municipality's prior written consent.

- 3.4 **Expiry of Municipal Consent.** In the event that the Company has not commenced construction of the approved Work associated with a particular MC within one year of the date of issuance of the MC and has not sought and received an extension to the MC from the Municipality, which extension shall not be unreasonably withheld, the MC shall be null and void. Furthermore, if onsite work has not commenced within 90 days of issuance of the permit, the Company must notify the Municipality one week prior to starting the work.
- 3.5 **Submission of plans.** Unless otherwise agreed to by the Municipality, the Company shall, prior to undertaking any Work that requires a Municipal Consent, submit the following to the Municipality, which are subject to approval and to the satisfaction of the Municipality:
 - (a) construction plans of the proposed Work, showing the locations of the proposed and existing Equipment and other facilities, and specifying the boundaries of the area within the Municipality within which the Work is proposed to take place;
 - (b) Traffic control plans for the protection of the workers, public and traveling public including detours as required to minimize traffic disruption; and
 - (c) all other relevant plans, drawings and other information as may be normally required by the Municipality from time to time for the purposes of issuing Municipal Consent.
- 3.6 **Refusal to Issue a Municipal Consent.** The Municipality may refuse to provide Municipal Consent in accordance with Section 3.1 for any *bona fide* municipal purpose, including but not limited to reasons of public safety and health, conflicts with existing infrastructure, proposed road construction, or the proper functioning of public services, all as identified in writing by the Municipality. Without limiting the foregoing, the Municipality may refuse Municipal Consent where, in the opinion of the Municipality, there is insufficient space within a ROW to accommodate the proposed Equipment, taking into account existing and potential future public service infrastructure.
- 3.7 **Restoration of the Company's service during Emergencies.** Notwithstanding Section 3.1, in the event of an Emergency, the Company shall be permitted to perform such remedial Work as is reasonably necessary to restore its services without complying with Section 3.1; provided that such Work does not unduly disrupt any Municipal service or activity and provided that the Company does comply with Section 3.1 within five (5) business days of completing the Work.
- 3.8 **Temporary changes by Municipality.** Notwithstanding any other provision in this Agreement, the Municipality reserves the right to set, adjust or change the approved schedule of Work by the Company for the purpose of coordinating or managing any major events or activities, including the restriction of any Work during those restricted time periods; provided however, that any such adjustment or change shall be conducted so as minimize interruption to the Company's operations. The Municipality shall use its commercially reasonable efforts to provide to the Company forty-eight (48) hours advance written notice of any change to the approved schedule of Work, except that, in the case of any Emergency, the Municipality shall provide such advance notice as is reasonably possible in the circumstances.

Initials: _____

4. MANNER OF WORK

4.1 **Compliance with Applicable Laws, etc.** All Work shall be conducted and completed to the satisfaction of the Municipality and in accordance with:

- (a) the applicable laws (and, in particular, all laws and codes relating to occupational health and safety);
- (b) the Municipal Guidelines;
- (c) this Agreement; and
- (d) the applicable Municipal Consent issued under Section 3.1.

The Company shall ensure that the performance of Work, whether by the Company or its employees, servants, agents, contractors, or subcontractors, shall be performed to not constitute an unreasonable nuisance or disturbance to abutting or nearby properties or to the owners thereof, and to be performed to not unduly interfere with the Municipality's seasonal operations. The Company shall comply with and ensure that all its contractors and subcontractors comply with any written instructions issued by the Municipality concerning any such nuisance or disturbance regardless of whether such instructions require positive action or discontinuance of action.

4.2 **Underground Equipment.** The Company shall place those portions of the Equipment that cross beneath streets or existing buried utilities in ducts, carrier pipes or encased in concrete, or as otherwise specified by the Municipality.

4.3 **Installation.** The Company shall utilize construction methods that minimize the impact on the ROWs, including but not limited to utilizing existing overhead infrastructure, trenchless installation technology and single trench installation methods.

4.4 **Stoppage of Work.** The Municipality may order the stoppage of the Work for any *bona fide* municipal purpose or cause relating to public health and safety, special events or any circumstances beyond its control. In such circumstances, the Municipality shall provide the Company with a verbal order and reasons to stop the Work and the Company shall cease the Work immediately and secure the site to the satisfaction of the Municipality. Within two (2) business days of the verbal order, the Municipality shall provide the Company with a written stop work order with reasons. When the reasons for the Work stoppage have been resolved, the Municipality shall advise the Company immediately that it can commence the Work.

4.5 **Coordination of Work.** To minimize the necessity for road cuts, construction and the placement of new Equipment within the ROW, the Company shall make best efforts to coordinate its work with other existing and new occupants of the ROW. Where the Company is installing equipment within a ROW, the Company shall use its best efforts to reach an agreement for the use of shared infrastructure wherever possible and demonstrate that those efforts have been made to the Municipality.

4.6 **Identification of contractors.** The Company shall ensure that all its contractors have proper identification visible on the Work site displaying the name of the person for which they work.

4.7 **Emergency contact personnel.** The Company and the Municipality shall provide a list of twenty-four (24) hour emergency contact personnel available at all times and shall ensure that the list is kept current.

4.8 **Emergency work by Municipality.** In the event of an Emergency, the Municipality may take such measures it deems necessary to re-establish a safe

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environment, and the Company shall pay the Municipality's reasonable and verifiable Municipal Costs that are directly attributable to the Work or the presence of the Equipment in the ROWs.

- 4.9 **“As-built” drawings.** The Company shall, no later than ninety (90) days after completion of any Work, provide the Municipal Representative with accurate “as-built” drawings, prepared in accordance with such standards as may be required by the Municipality, sufficient, for planning purposes, to accurately establish the plan and profile location of the Equipment installed Within the ROWs. As-built drawings to be provided in electronic format suitable to be incorporated into the Municipality's GIS mapping. The Municipality shall direct all inquiries regarding the location of the Equipment to the Company. Access to Company As-Built records are for use by the Municipality only and shall not be distributed or disclosed to other parties without prior written consent of the Company.
- 4.10 **Where Equipment is located incorrectly.** Where the location of any portion of the Equipment in a ROW is located outside a distance of 1.00m horizontally and/or 0.50m vertically (centre-line to centre-line) from the location approved in the Permit or as shown on the as-built drawings (as accepted by the Municipality) and, as a result, the Municipality is unable to install its facilities within the affected ROWs in the manner it expected based on the Municipal Consent or as-built drawings (the “Conflict”), the following shall apply:
- (a) The Municipality shall notify the Company of the Conflict, and the Company shall, in consultation with the Municipality, attempt to resolve the Conflict.
 - (b) If the Company is unable to resolve the Conflict in a reasonable period time, taking into consideration the circumstances of the situation, then the Company shall pay the Municipality the Municipality's Costs as a direct result of the Conflict.
- 4.11 **Agents and Sub-contractors.**
- (a) Each Party agrees to work with the other Party directly to resolve any issues arising from any acts, omissions or performance of its agents and sub-contractors.
 - (b) The Company shall take full responsibility for all the Work completed, whether by the Company or its employees, servants, agents, contractors or subcontractors. The Company shall comply with and ensure that all of its contractors and subcontractors comply with any written instructions issued by the Municipality.

5. REMEDIAL WORK

- 5.1 **General.** Following the completion of any Work, the Company shall leave the ROW in a neat, clean, and safe condition and free from nuisance, all to the satisfaction of the Municipality. Subject to Section 5.5, where the Company is required to break or disturb the surface of a ROW to perform its Work, it shall repair and restore the surface of the ROW to the same or better condition it was in before the Work was undertaken, all in accordance with the Municipal Guidelines and to the satisfaction of the Municipality.
- 5.2 **Permanent Road Restoration.** If the Company has excavated, broken up or otherwise disturbed the surface of a ROW, the requirements for the Company completing the road restoration work shall be restored in accordance with the conditions as set out in the Municipal Consent approval. Note, general

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reinstatement requirements for roads that have been recently repaved are as follows:

- (a) if pavement has been repaved or overlaid during the five-year period immediately prior to the date of issuance of the Permit, then the Municipality may require that the Company grind and overlay the full lane width of pavement in the ROW. The length of reinstatement of the overlay will be as specified by the Municipality.
- (b) if pavement has been repaved or overlaid during the two-year period immediately prior to the date of issuance, then the Municipality may require that the Company grind and overlay the full width of the pavement in the ROW. The length of reinstatement of the overlay will be as specified by the Municipality.
- (c) in either subsections (a) or (b) above, if Third Parties, including the Municipality as a provider of services to the public, has excavated, broken up or otherwise disturbed the pavement to be ground and overlaid, the costs of that grind and overlay will be apportioned between the Company and the Third Parties based on the area of their respective cuts.

5.3 **Temporary repair.** Where weather limitations or other external conditions beyond the control of the Company do not permit it to complete a final repair to the ROW within the expected period of time, the Company may complete a temporary repair to the ROW; provided that, subject to Section 5.5, the Company replaces the temporary repair with a final repair within a reasonable period of time. All repairs to the ROW by the Company shall be performed in accordance with the Municipal Guidelines and to the satisfaction of the Municipality.

If a temporary repair gives rise to an unsafe condition, then this shall be deemed to constitute an Emergency and the provisions of Section 4.9 shall apply.

5.4 **Warranty of repairs.** The Company warrants its temporary repairs, to the satisfaction of the Municipality until such time as the final repair is completed, or where the Municipality will perform the final repair, until the final repair is undertaken by the Municipality or for a maximum of two (2) years, whichever is less. The Company shall warrant its final repairs for a period of two (2) years from the date of their completion.

5.5 **Repairs completed by Municipality.** Where:

- (a) the Company fails to complete a temporary repair to the satisfaction of the Municipality within seventy-two (72) hours of being notified in writing by the Municipality, or such other period as may be agreed to by the Parties; or
- (b) the Company and the Municipality agree that the Municipality should perform the repair,

then the Municipality may affect such work necessary to perform the repair and the Company shall pay the Municipality's reasonable and verifiable Municipal Costs of performing the repair.

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6. LOCATING FACILITIES IN ROWs

- 6.1. **Locates.** The Company agrees that, throughout the Term it shall, at its own cost, record and maintain adequate records of the locations of its Equipment. The Company agrees, at its own cost, to register as a member of Ontario One Call and shall comply with the Ontario Underground Infrastructure Notification System Act, 2012, as amended.
- 6.2. **Emergency Locate Request.** It is agreed that in an event of request for an Emergency Locates under the Ontario One Call system, the Company, at its own cost, shall take all reasonable steps to complete a Locate response (clear or locate) within two (2) hours from its receipt on the system that the Company has designated for those purposes.
- 6.3. **Utility co-ordination committee.** When requested by the Municipality, the Company shall participate in a utility co-ordination committee established by the Municipality and contribute to its equitable share of the reasonable costs of the operation and administration of the committee as approved by such committee.
- 6.4. **Provision of Mark-ups.** The Parties agree to respond within fifteen (15) days to any request from the other Party for a mark-up of municipal infrastructure or Equipment design drawings showing the location of any portion of the municipal infrastructure or Equipment, as the case may be, located within the portion of the ROWs shown on the plans (the “**Mark-ups**”), and shall provide such accurate and detailed information as may be reasonably required by the requesting Party.
- 6.5. **Inaccurate Locates.** Where the Company’s Locates are found to be in error and, as a result, the Municipality is unable to install its facilities within the affected ROWs in the manner it expected based on the Locates provided by the Company, the Municipality will notify the Company of the error, following which the Company shall attempt to resolve the conflict. If the Company is unable to resolve the conflict in a reasonable time commensurate with the situation and to the Municipality’s satisfaction, the Company will pay the Municipality for its reasonable and verifiable Municipal Costs incurred as a direct result of the conflict.

7. RELOCATION OF EQUIPMENT

- 7.1 **Municipal Request.** Where the Municipality requires and requests the Company to relocate its Equipment for a *bona fide* municipal purpose, the Municipality shall notify the Company in writing and, the Company shall complete the requested relocation within ninety (90) days thereafter or such other time as agreed to by the Parties at one hundred percent (100%) the Company’s cost, subject to potential reimbursement by the Municipality as set out in **Appendix “A”**. The failure or refusal of the Company to relocate its Equipment to the standard required by the Municipality shall constitute a breach of this Agreement by the Company, and the Company and its representatives, successors and assigns hereby agree to a Consent Judgement Order in the Superior Court of Justice requiring the Company to complete the relocation of its Equipment as required by this agreement.
- 7.2 **Upon Request of the Company.** In the event that the Company wishes to relocate Equipment which has been previously installed in accordance with this Agreement at one hundred percent (100%) its own expense, the Company shall apply for Municipal Consent as specified in section 3.1 of this agreement which is subject to the approval and to the satisfaction of the Municipality

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- 7.3 **Required by Legislation or Lawful Order.** In the event relocation of Equipment is required as a result of the Municipality's compliance with a legislative requirement, Ministerial order or such other law or order of a body which has the ability to force the Municipality to act then the costs of the Relocation and/or related installation work associated with the Equipment shall be performed by the Company at one hundred (100%) its own cost.
- 7.4 **Request by Third Party.** Where relocation of Equipment is required due to the Municipality accommodating a third party (hereinafter "**Third Party Work**"), the required relocation or related installation work shall be conducted by the Company in accordance with the terms of this Agreement respecting installation, and the full cost of the amendment or Relocation shall be borne solely by the third party and paid in advance. The Municipality agrees to provide the Company with ninety (90) days' notice of the need for any such Third Party Work and to require that the relevant third party or parties bear the full cost of such Third Party Work and indemnify the Company against all claims and liabilities arising from the amendment or Relocation as a condition precedent to any such amendment or Relocation.
- 7.5 **Municipal efforts.** Where any relocation of Equipment occurs, the Municipality will make good faith efforts to provide alternative routes for the Equipment affected by the relocation to ensure uninterrupted service to the Company's customers. Once the Company has provided the Municipality with all information the Municipality requires to enable it to process a MC application, the Municipality shall provide, on a timely basis, all MC required to allow the Company to relocate the Equipment.
- 7.6 **Temporary Reconstruction or Realignment of Road Allowances.** The Company shall, upon reasonable prior notice to the Municipality, have the right to:
- (a) temporarily reconstruct or realign certain portions of the Road Allowances in order to permit the delivery or movement of Equipment.

8. PAYMENT OF FEES AND OTHER CHARGES

- 8.1 **General.** In addition to the Fees referred to in Section 8.2, the Company covenants and agrees to pay to the Municipality any Roads Permit fees, deposits and security associated with applicable Municipal By-laws, as amended or replaced.
- 8.2 **Municipal Consent Application Fee.** The Company shall pay to the Municipality a Municipal Consent application fee of \$100 + HST, subject to a three percent (3%) increase per year, per kilometre of ROW impacted by the Company's Work. No Municipal Consent application will be processed or granted by the Municipality until this fee is paid. In the event that the Municipality adopts a by-law to charge fees for the approval of all Municipal Consents, the Municipal Consent application fee prescribed by by-law shall supersede the fee set out in this section and the fee set out in this section shall no longer apply.
- 8.3 **Invoices.** Unless expressly provided elsewhere in this Agreement, where there are any payments to be made under this Agreement, the Party requesting payment shall first send a written invoice to the other Party, setting out in detail all amounts owing, including any applicable provincial and federal taxes and interest payable on prior overdue invoices, and the payment terms. The Parties agree that all payments shall be made in full by no later than sixty (60) days after the date of the invoice was received.

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9. TERM AND TERMINATION

9.1 **Initial term and renewal.** This Agreement shall have an initial term of five (5) years commencing on the Effective Date (hereinafter referred to as the “**Initial Term**”) and shall be renewed automatically for three (3) successive five (5) year terms unless:

- (a) this Agreement is terminated by either Party in accordance with section 9.2 and 9.3 of this Agreement;
- (b) a Party delivers initial notice of non-renewal to the other Party at least 180 days prior to the expiration of the then current term; or
- (c) this Agreement is replaced by a New Agreement (as defined below) between the Parties.

9.2 **Termination by either Party.** Either Party may terminate this Agreement without further obligation to the other Party, upon providing at least thirty (30) days written notice in the event of a material breach of this Agreement by the other Party after notice thereof and failure of the other Party to remedy or cure the breach within thirty (30) days of receipt of the notice. If, however, in the view of the non-breaching Party, it is not possible to remedy or cure the breach within such thirty (30) day period, then the breaching Party shall commence to remedy or cure the breach within such thirty (30) day period and shall complete the remedy or cure within the time period stipulated in writing by the non-breaching Party.

9.3 **Termination by Municipality.** The Municipality may terminate this Agreement by providing the Company with at least seven (7) days written notice in the event that:

- (a) the Company becomes insolvent, makes an assignment for the benefit of its creditors, has a liquidator, receiver or trustee in bankruptcy appointed for it or becomes voluntarily subject as a debtor to the provisions of the *Companies’ Creditors Arrangement Act* or the *Bankruptcy and Insolvency Act*;
- (b) the Company assigns or transfers this Agreement or any part thereof other than in accordance with Section 18.2; or
- (c) the Company ceases to be eligible to operate as a Carrier.

9.4 **Obligations and rights upon termination or expiry of Agreement.** Notwithstanding any other provision of this Agreement, if this Agreement is terminated (other than in accordance with Section 9.3) or expires without renewal, then, subject to the Company’s rights to use the ROWs pursuant to the Telecom Act and, unless the Company advises the Municipality in writing that it no longer requires the use of the Equipment:

- (a) the terms and conditions of this Agreement shall remain in full force and effect until a new municipal access agreement (a “**New Agreement**”) is executed by the Parties; and
- (b) the Parties shall enter into meaningful and good faith negotiations to execute a New Agreement and, if, after six (6) months following the expiry of this Agreement, the Parties are unable to execute a New Agreement, then either Party may apply to the CRTC to establish the terms and conditions of the New Agreement.

9.5 **Removing abandoned Equipment.** Where the Company advises the Municipality in writing that it no longer requires the use of any Equipment, the Company shall, at the Municipality’s request and within a reasonable period of time

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as agreed to by the Parties, act as follows at the Company's sole cost and expense:

- (a) Remove the abandoned Equipment that is above ground.
- (b) Subject to (c) immediately below, make safe any underground vaults, manholes and any other underground structures that are not occupied or used by a Third Party, (collectively "**Abandoned Underground Structures**").
- (c) Where, in the reasonable opinion of the Municipal Representative, the Abandoned Underground Structures will interfere with any municipally-approved or anticipated project that will require excavation or otherwise disturb the portions of the ROWs in which the Abandoned Underground Structures are located, then the Company shall, at or about the time the excavation of such portions of the ROWs for said project commences, remove the Abandoned Underground Structures therein.

Upon removal of the abandoned Equipment or upon the removal or making safe of Abandoned Underground Structures, the Company shall repair any damage resulting from such removal or making safe and restore the affected ROWs to the condition in which they existed prior to the removal or making safe. If the Company fails to remove Equipment or to remove or make safe Abandoned Underground Structures and restore the ROWs within the time specified above, and to the satisfaction of the Municipal Representative, the Municipality may complete said work and the Company shall pay the associated Municipal Costs.

- 9.6 **Continuing obligations.** Notwithstanding the expiry or earlier termination of this Agreement, each Party shall continue to be liable to the other Party for all payments due and obligations incurred hereunder prior to the date of such expiry or termination.

10. **INSURANCE AND SECURITY**

- 10.1 **General.** Throughout the term of this Agreement and any renewals or extension thereto, the Company shall maintain, at its sole expense, insurance (the "**Company Insurance**") in an amount and description as described below to protect the Company and the Municipality from claims for damages, bodily injury (including death) and property damage which may arise from the Company's operations under this Agreement, including the use or maintenance of the Equipment Within the ROWs or any act or omission of the Company and its employees, contractors and agents while engaged in the Work. Such insurance shall be placed with an Insurer licensed to conduct business in Ontario. The Company Insurance shall include all costs, charges and expenses reasonably incurred with any injury or damage. The company is responsible to keep their property / assets insured – failure to do so shall not impose any liability on the Municipality
- 10.2 **Comprehensive general liability.** Without limiting the generality of the foregoing, the Company shall obtain and maintain commercial general liability issued on an occurrence-based for an amount not less than Five Million Dollars (\$5,000,000.00) per claim / aggregate (exclusive of interest and costs); which:
- (a) covers claims and expenses for liability including, but not limited to, bodily injury and property damage including loss of use; personal injury; blanket contractual liability; premises, property & operations; non-owned automobile; broad form property damage; owners & contractors protective; occurrence property damage; products; broad form completed operations;

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employees as Additional Insured(s); contingent employers' liability; tenants legal liability; cross liability and severability of interest clause. Coverage shall not contain any exclusions with respect to explosion, collapse and under ground property damage hazards.

- (b) Such insurance shall add the Municipality as Additional Insured subject to a waiver of subrogation. This insurance shall be non-contributing with and applies as primary and not as excess of any insurance available to the Municipality.

10.3 **Automobile Liability Insurance** with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than Two Million Dollars (\$2,000,000) inclusive for each and every loss.

10.4 **Environmental Liability** for a limit of not less than Two Million Dollars (\$2,000,000) per Incident / Aggregate covering third party liability including on-site and off-site clean up cost and restoration. Coverage shall be written to include gradual and sudden/accidental basis. If coverage is written on a claims-made basis, coverage shall be maintained for a period of 2 years subsequent to the conclusion of services or contact 24 month extended reporting period

10.5 **General insurance conditions.**

- (a) Within 30 days of acceptance of this agreement and prior to the commencement of work, the Company shall obtain and maintain until the termination of the contract or otherwise stated and provide the Municipality with the certificates of insurance as described above which evidences the cross liability and severability clauses and confirms the Municipality as an "additional insured". Thereafter, the Company shall provide the Municipality with evidence of all renewals of the Company Insurance in a form acceptable to the Municipality.
- (b) Any and all deductibles applicable to the above noted insurance shall be the sole responsibility of the Company and the Municipality shall bear no cost towards such deductible.
- (c) that the Company Insurance shall not be cancelled, lapsed or materially changed to the detriment of the Municipality without at least thirty (30) business days' notice to the Municipality.
- (d) The Company will immediately notify the Municipality of any changes to or cancellation of the Company Insurance if they will directly affect or reduce the coverage made available to the Municipality.
- (e) The Municipality reserves the right to request evidence that the Company maintains other industry standard insurance to cover any additional exposures.

10.6 **Workplace Safety and Insurance Board.** The Company shall provide Workplace Safety and Insurance Board ("WSIB") clearance certificate that confirms the Company is in good standing with the WSIB. The Company shall ensure the WSIB clearance remains in effect when the Company's personnel are working within the ROWs.

10.7 **Security.**

- (a) If it is reasonably determined by the Municipality, in their sole discretion, that a security deposit is required because of a significant impact on municipal infrastructure, the Company shall provide a certified cheque, bank draft or electronic funds transfer (EFT) in a form satisfactory to the Municipality, for the amount of \$100 per kilometre of ROW impacted by the

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Company's Work (the "**Deposit**"). The Deposit is for general security purposes and will be deposited into an account held by the Municipality. The Municipality may draw upon the Deposit against any of the Company's outstanding or non-compliant obligations under this Agreement. The Company shall 'top-up' the Deposit in the event the Deposit needs to be drawn upon by the Municipality.

- (b) The Municipality agrees to release the Deposit once the Company has fulfilled the conditions of the applicable Work and restored the area to the satisfaction of the Municipality.
- (c) The Parties agree that form of security set out in this section is established as an interim measure and may be re-negotiated following the initial Term of the Agreement.

11. RESPONSIBILITY AND INDEMNIFICATION

- 11.1 **No liability Municipality.** The Company hereby acknowledges that the placement, installation, construction, reconstruction, inspection, maintenance, operation, alteration, enlarging, repair, replacement, relocation and/or removal of the Equipment by the Company is performed entirely at the risk of the Company and that the Municipality shall in no way or under any circumstances be responsible or liable to the Company, its contractors, agents, or customers for any damage or losses in consequence thereof, unless due to the negligence or willful misconduct of the Municipality or those for whom at law it is responsible.
- 11.2 **Company Indemnity.** Subject to subsection 11.5, the Company hereby releases, indemnifies, completely holds harmless, and agrees to defend the Municipality, their elected officials, officers, employees and agents from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or to damage to or destruction of tangible property including loss of revenue arising out of or attributable to the negligence or willful misconduct of the Company, their officers, employees, contractors, sub-contractors or others who the Company is legally responsible. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Company in accordance with this agreement and shall survive this agreement.
- 11.3 **Municipality Acknowledgement.** The Municipality hereby acknowledges that it is responsible for its negligence and the negligence of those for whom it is responsible for at law.
- 11.4 **Municipality Indemnity.** The Municipality hereby releases, indemnifies, completely holds harmless, and agrees to defend the Company, its officers, employees, legal counsel, agents and contractors, from and against any and all suits, judgments, claims, demands, expenses, actions, causes of action, duties, assessments, fees, penalties, liabilities, losses and costs which the Company and its successors and assigns may at any time or times hereafter bear, sustain, suffer, be put to or incur by reason of its negligence or willful misconduct and the negligence or willful misconduct of those for whom it is responsible at law.
- 11.5 **No liability, both Parties.** Notwithstanding any other provision in this Agreement, neither Party shall be liable to any person in any way for special, incidental, indirect, consequential, exemplary, or punitive damages, including damages for pure economic loss or failure to realize expected profits, howsoever caused, or contributed to, in connection with this Agreement and the performance or non-performance of its obligations hereunder.

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11.6 **Survival.** The obligation of a Party to indemnify, defend and save harmless the other Party shall survive the termination or expiry of this Agreement.

12. **ENVIRONMENTAL LIABILITY**

12.1. **Municipality not responsible.** The Municipality is not responsible, either directly or indirectly, for any damage to the natural environment or property, including any nuisance, trespass, negligence, or injury to any person, howsoever caused, arising from the presence, deposit, escape, discharge, leak, spill or release of any Hazardous Substance in connection with the Company’s occupation or use of the ROWs, unless such damage was caused directly or indirectly by the negligence or wilful misconduct of the Municipality or those for which it is responsible in law.

12.2. **Company to assume environmental liabilities.** The Company agrees to assume all environmental liabilities, claims, fines, penalties, obligations, costs or expenses whatsoever relating to its use of the ROWs, including, without limitation, any liability for the clean-up, removal or remediation of any Hazardous Substance on or under the ROWs that result from:

- (a) the occupation, operations or activities of the Company, its contractors, agents or employees or by any person with the express or implied consent of the Company Within the ROWs; or
- (b) any Equipment brought or placed Within the ROWs by the Company, its contractors, agents or employees or by any person with the express or implied consent of the Company.

unless such damage was caused directly or indirectly in whole or in part by the negligence or wilful misconduct on the part of the Municipality or those for which it is responsible in law.

13. **NO JOINT VENTURE, PARTNERSHIP OR CO-OWNERSHIP**

13.1 **No Joint Venture.** The Parties hereby acknowledge and agree that this Agreement is solely an access agreement, and that no relationship is formed between the Parties in the nature of a joint venture, partnership co-ownership arrangement or other similar relationship.

14. **FORCE MAJEURE**

14.1 **Force Majeure.** Except for the Parties’ obligations to make payments to each other under this Agreement, neither Party shall be liable for a delay in its performance or its failure to perform hereunder due to causes beyond its reasonable control, including, but not limited to, acts of God, fire, flood, or other catastrophes; government, legal or statutory restrictions on forms of commercial activity; or order of any civil or military authority; national emergencies, insurrections, riots or wars or strikes, lock-outs or work stoppages (**“Force Majeure”**). In the event of any one or more of the foregoing occurrences, notice shall be given by the Party unable to perform to the other Party and the Party unable to perform shall be permitted to delay its performance for so long as the occurrence continues. Should the suspension of obligations due to Force Majeure exceed two (2) months, either Party may terminate this Agreement without liability upon delivery of notice to the other Party.

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15. DISPUTE RESOLUTION

15.1 General. The Parties hereby acknowledge and agree that:

- (a) this Agreement has been entered into voluntarily by the Parties with the intention that it shall be final and binding on the Parties until it is terminated or expires in accordance with its terms; and
- (b) it is the intention of the Parties that all Disputes (as defined in subsection 15.2) be resolved in a fair, efficient, and timely manner without incurring undue expense and, wherever possible.

15.2 Resolution of Disputes. The Parties will attempt to resolve any dispute, controversy, claim or alleged breach arising out of or in connection with this Agreement (“**Dispute**”) promptly through discussions at the operational level. In the event a resolution is not achieved, the disputing Party shall provide the other Party with written notice of the Dispute and the Parties shall attempt to resolve such Dispute between senior officers who have the authority to settle the Dispute. All negotiations conducted by such officers shall be confidential and shall be treated as compromise and settlement negotiations. If the Parties fail to resolve the Dispute within thirty (30) days of the non-disputing Party’s receipt of written notice, the Parties agree to utilize the informal mediation services of the CRTC in an attempt to resolve the Dispute. Should the Dispute fail to resolve using the CRTC’s informal mediation process, either Party may submit the Dispute to the CRTC for resolution.

15.3 Continued performance. Except where clearly prevented by the nature of the Dispute, the Municipality and the Company agree to continue performing their respective obligations under this Agreement while a Dispute is subject to the terms of this Section 15.

16. NOTICE

16.1 Method of Notice. Any notice or any other communication required or permitted to be given under this Agreement shall be in writing. E-mail correspondence shall be considered to be ‘in writing’ and shall be deemed effective if and at the time delivery is confirmed to the e-mail addresses of the representative officer of a party listed below or to such other e-mail address as provided by a party in writing during this Agreement to serve as an e-mail address to which notice may be provided. Notice may also be effective if delivered by facsimile (if applicable), registered mail or personal delivery and/or by courier with receipt verified by signature, to the officer position noted below for a party or to such other address as may be provided by a party in writing during this Agreement to serve as an address and officer to which notice may be provided. Notice shall be deemed effective at the time of delivery.

16.2 Any notice in writing may be delivered to each of the parties by delivering to the acting officers and addresses set out below:

To the Municipality:
The Corporation of the United Counties of Stormont, Dundas and
Glengarry
Attn: Finance Kimberley Casselman, Clerk
26 Pitt Street, Cornwall Ontario, K6J 3P2
E: kcasselman@sdgcounties.ca

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To the Company:
Redwood Infrastructure LP
Attn: Payables
Address: 81 Bay St. Suite 4510, Toronto ON, M5E 0E7
Email: payables@redwoodinfrastructure.com

16.3 **Delivery of Notice.** Any notice given pursuant to Section 16.1 shall be deemed to have been received on the date on which it was delivered in person, or, if transmitted by E-mail or facsimile (if applicable) during the regular business hours of the Party receiving the notice, on the date it was transmitted, or, if transmitted by E-mail or facsimile (if applicable) outside regular business hours of the Party receiving the notice, on the next regular business day of the Party receiving the notice; provided, however, that either Party may change its address and/or E-mail address or facsimile number (if applicable) for purposes of receipt of any such communication by giving ten (10) days' prior written notice of such change to the other Party in the manner described above.

17. FOREIGN CORRUPT PRACTICES ACT AND ANTI-BRIBERY INDEMNITY

17.1 Notwithstanding anything to the contrary herein, the Municipality, in its administration of this Agreement, shall refrain from offering, giving or promising, directly or indirectly, money or anything of value to a Canadian or foreign governmental official to influence the official in his or her official capacity, induce the official to do or omit to do an act in violation of his or her lawful duty, or to secure any improper advantage in order to assist in obtaining or retaining business for or with, or directing business to, any person. For the purposes of this Section, **"anything of value"** includes, but is not limited to, cash or a cash equivalent, discounts, gifts, use of materials, facilities or equipment, entertainment, drinks, meals, transportation, lodging, insurance benefits, or promise of future employment. "Governmental official" shall mean any person holding any level of legislative, administrative, or judicial office of the Canadian or a foreign government or any of its departments or agencies or divisions; any person acting on behalf of the Canadian or a foreign government, including a local or provincial agency, enterprise, or organization; any official or agent of a Canadian or a foreign public administration or publicly funded organization; any official of a Canadian or a foreign political party; any officer or agent of a public international organization (e.g., World Bank, International Monetary Fund, World Health Organization, United Nations, World Trade Organization); or any relatives or close family/household members of any of those listed above. The Municipality shall indemnify and hold harmless the Company from all claims brought against the Company as a result of the Municipality or its representatives' failure to comply with Anti-Bribery Law. The Municipality shall immediately report any breach of Anti-Bribery Law by the Municipality or its representatives. The Municipality shall immediately report any breach of Anti-Bribery Law by the Municipality or its representatives'. The Company shall have the right to audit the Municipality's books and records with respect to payments made on behalf of the Company in the event that the Company believes that the Municipality has violated this Section 17. The Company shall have the right to immediately terminate all payments to the Municipality under this Agreement if the Municipality fails to comply with this Section 17.

18. GENERAL

Initials: _____

- 18.1 **Entire Agreement.** This Agreement, together with the Appendices attached hereto, constitute the complete and exclusive statement of the understandings between the Parties with respect to the rights and obligations hereunder and supersedes all proposals and prior agreements, oral or written, between the Parties.

- 18.2 **Assignment.** This Agreement may not be assigned or transferred, in whole or in part, without the prior written consent of the other Party. Notwithstanding the above, the Company may assign this Agreement to an affiliate or a purchaser of substantially all of the assets of the Company without the consent of the Municipality provided that the Company provides the Municipality with notice of the assignment and the affiliate or purchaser has agreed to be one hundred percent (100%) responsible for all the obligations of the Company under this Agreement.

- 18.3 **Gender and number.** In this Agreement, words importing the singular include the plural and vice versa, words importing gender, include all genders.

- 18.4 **Currency.** Unless otherwise indicated, references in this Agreement to money amounts are to the lawful currency of Canada.

- 18.5 **Parties to act reasonably.** Each Party shall at all times act reasonably in the performance of its obligations and the exercise of its rights and discretion under this Agreement.

- 18.6 **Amendments.** Except as expressly provided in this Agreement, no modification of or amendment to this Agreement shall be effective unless agreed to in writing by the Municipality and the Company.

- 18.7 **Survival.** The terms and conditions contained in this Agreement that by their sense and context are intended to survive the performance thereof by the Parties hereto shall so survive the completion of performance, the expiration and termination of this Agreement, including, without limitation, provisions with respect to indemnification and the making of any and all payments due hereunder.

- 18.8 **Waiver.** Failure by either Party to exercise any of its rights, powers or remedies hereunder or its delay to do so shall not constitute a waiver of those rights, powers or remedies. The single or partial exercise of a right, power or remedy shall not prevent its subsequent exercise or the exercise of any other right, power or remedy.

- 18.9 **Severability.** If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability shall attach only to such provision and everything else in this Agreement shall continue in full force and effect.

- 18.10 **Enurement.** This Agreement is and shall be binding upon and inure to the benefit of the Parties hereto and their respective legal representatives, successors, and permitted assigns, and may not be changed or modified except in writing, duly signed by the Parties hereto.

- 18.11 **Counterparts:** This Agreement may be executed by the Parties and delivered by E-mail or PDF transmission and in one or more counterparts which when held together shall be considered one and the same Agreement.

- 18.12 **Equitable Relief.** Either Party may, in addition to any other remedies it may have at law or equity, seek equitable relief, including without limitation, injunctive relief, and specific performance to enforce its rights or the other party's obligations under this Agreement.

Initials: _____

18.13 **Governing law.** This Agreement shall be governed by the laws of the Province of Ontario and all federal laws of Canada applicable therein.

[ONE (1) ENDORSEMENT PAGE FOLLOWS]

Initials: _____

IN WITNESS WHEREOF the Parties have affixed their respective signatures hereto, being the effective endorsement of their duly authorized officers:

**UNITED COUNTIES OF STORMONT, DUNDAS
AND GLENGARRY**

Date: _____

Mr. Martin Lang, Warden

Date: _____

Ms. Kimberley Casselman, Clerk

We have the authority to bind the Corporation

REDWOOD INFRASTRUCTURE LP, by its
general partner, REDWOOD INFRASTRUCTURE
GP INC.

Date: _____

Per: Warren Fletcher
Title: COO
I have the authority to bind the Corporation

Initials: _____

APPENDIX “A”
RELOCATION COSTS

1. **Reimbursement by Municipality for the Company’s Relocation Costs.** The Municipality shall reimburse the Company for all or part of its reasonable and verifiable costs of completing any relocation requested by the Municipality (the “**Relocation Costs**”) based upon the following principles, methodologies and procedures:

- (a) For Equipment that is not located within the tolerable limits, as described in Section 4.10 of this agreement, from the location approved by the Municipal Consent or “standard location”, as the case may be, there shall be no cost to the Municipality to relocate the Equipment.
- (b) For Equipment for which a Municipal Consent was granted, the Municipality shall pay the percentages of the Company’s Relocation Costs (“in kind” or “like-for-like” Equipment) set out in the following table:

Year in which Municipal Consent was granted	Percentage or Relocation Costs paid by Municipality
Year 1 to Year 5 (inclusive)	100%
Year 6 to Year 10 (inclusive)	50%
Year 11 to 15 (inclusive)	25%
Year 16 +	0%

For the purpose of this Section, the age of the infrastructure is the current date minus the date of the issuance of the Municipal Consent.

- (c) Within thirty (30) days of receiving the request from the Municipality to relocate the Equipment, the Company shall provide the Municipality with a written estimate of the Relocation Costs for such relocation, including an estimate of the Municipality’s reimbursement under the subsection (b).
- (d) Within sixty (60) days of completing the relocation, the Company may provide the Municipality with a written invoice for the actual Relocation Costs in a format that clearly identifies the Municipality’s reimbursement under subsection (b) and delineates materials, labour, and any other project costs.

2. **Equipment affected by the Municipality’s Capital Works Plan.** Prior to the approval of the MC, the Municipality may advise the Company in writing whether the Company’s proposed location for new Equipment will be affected within the next five (5) years by the Municipality’s ten-year (10 year) capital works plan (the “**Capital Works Plan**”). If the Municipality advises that the new Equipment will be so affected and the Company, despite being advised of such, requests the Municipality to issue the MC, then the Municipality may issue a conditional MC stating that, if the Municipality requires, pursuant to any project identified in the Capital Works Plan as of the date of approval, the Company to relocate the Equipment within five (5) years of the date of the MC, the Company will be required to relocate the Equipment at its own cost, notwithstanding Section 1 above.

3. **Municipality not responsible for Third Party Relocation Costs.** Unless otherwise agreed to between the Municipality and the Third Party, in no event shall the Municipality be responsible under this Agreement for:

- (a) the costs of the Company to relocate Equipment at the request of a Third Party; or
- (b) the costs of relocating the facilities of a Third Party installed on or in the Equipment; or

Initials: _____

- (c) the costs of the Company to relocate Equipment where the Company is a Third Party to the owner of the Equipment.
- 4. **Emergency temporary relocation.** In cases of an Emergency that requires the Company to temporarily relocate the Equipment, the Parties shall work co-operatively and expeditiously to complete the relocation as soon as practicably possible; provided, however, that the Municipality may, with at least twenty-four (24) prior notice to the Company, take any measures it deems necessary for reasons of public health and safety.
- 5. **Relocation performed by Municipality.** If the Company fails to complete the relocation in accordance with Section 7.1 of this Agreement, the Municipality may, at its option, complete such relocation and the Company shall pay the Municipality's reasonable and verifiable costs of the relocation.
- 6. **Discontinuance of ROW.** Where the Municipality authorises the legal closing of a ROW under its jurisdiction as a public highway either by Court Order or By-law, the Municipality shall be responsible for registering an easement against the property in favour of the Company unless alternative arrangements have been made, all to the satisfaction of the Company.

Initials: _____

APPENDIX “B”

REQUIRED PERMITS AND PERMISSIONS

WORK ACTIVITY	Municipal Consent Required	Work In Right-of-way Permit Required	Notification Only	No Permissions needed
Any installation of Equipment that requires excavation in the ROW, including: <ul style="list-style-type: none">– the installation of buried Equipment crossing a road;– the installation of new Above-ground Equipment¹;– the relocation of buried Equipment or Above-ground Equipment;– the replacement of existing Above-ground Equipment with equipment that is significantly larger; and– the installation of any buried Service Drops within the ROW.–	X	X		
The installation of aerial Equipment (excluding aerial Service Drops)	X	X		
Any work that requires traffic control or blocks any portion of the travelled portion of a highway		X		
Tree trimming on ROWs			X	
The replacement of existing Above-ground Equipment without adding more Equipment or significantly increasing its size (pole replacements excluded)				X
The installation of buried Service Drops that do not cross a road or break the hard surface of a ROW			X	
Pulling cable through existing underground duct				X
The installation of or repair to aerial Service Drops				X
The maintenance, testing and repair of Equipment where there is no physical disturbance or changes to the ROW				X
Any other Work activity agreed to by the Municipality				X

1

COUNCIL MONTHLY SUMMARY



GL5410

Date : Apr 15, 2025

Page : 1

Time : 10:48 am

For Period Ending 31-Mar-2025

	ACTUAL	BUDGET	YEAR TO DATE
2024.....2025.....2025.....
GENERAL FUND			
REVENUE			
Taxation	-58,156,445	-61,793,108	-14,592,976
Surplus & Tax Changes	-834,016	-530,000	0
OMPF & Corporate Funding	-505,100	-505,070	-429,400
Council & Committees	-4,208,979	-4,000,000	0
Corporate Services	-9,066	0	-451
Economic Development/Tourism	-483,468	-803,895	-79,395
Planning Services	-415,065	-514,900	-127,992
Forestry	-23,568	-23,900	-23,700
Financial Services	-1,550,906	-1,007,600	-259,227
IT Services	-4,999	-2,400	-585
Health & Social Services	0	-750,000	0
Office Complex	-6,496	-9,500	0
Police Services	-310,579	-104,895	-101,668
Library Services	-389,384	-306,803	-8,065
Court Services	-2,020,052	-1,993,800	-456,264
Road Services	-11,508,727	-15,039,834	-542,054
Council & Committees	-31,738	-10,000	-7,400
Total REVENUE	-80,458,587	-87,395,705	-16,629,179
EXPENSES			
Corporate Items	710,776	0	0
Council & Committees	4,890,436	5,405,651	192,100
Corporate Services	986,806	1,071,129	264,117
Economic Development/Tourism	1,498,342	1,947,923	402,584
Planning Services	1,141,787	1,385,754	308,920
Forestry	338,189	378,980	49,583
Financial Services	1,742,818	1,948,336	677,918
IT Services	640,440	737,646	194,974
Health & Social Services	13,088,362	14,816,765	3,645,847
Office Complex	42,206	89,364	78,604
Police Services	10,221,568	10,377,153	1,746,310
Library Services	3,033,120	3,206,056	873,347
Court Services	1,667,750	1,781,313	379,825
Transportation Services	40,455,988	44,249,635	3,333,901
Total EXPENSES	80,458,587	87,395,705	12,148,029
Total GENERAL FUND	0	0	-4,481,150

LIBRARY SERVICES

APRIL 22nd, 2025

SUBJECT: Library Operations

BACKGROUND:

This report serves to update Council on the activities and operations performed by Library Services.

Programming

1. The month of March saw a total of 149 programs across our fifteen (15) branches, with a total of 1609 attendees. This month's highlights included:
 - a. March Break Makers: Participants were invited to explore the Maker mindset using sublimation resources to create vibrant, long-lasting bookmarks. A session was held at each of our fifteen branch locations over the span of March break. A total of 197 people participated in this March Break Makers program. The sublimation printer is available for patron use by appointment at the MakerLab. Those interested in learning more about the MakerLab should anticipate big things for May-ker Month!
 - b. Crysler Branch hosted a March Break Reading Challenge featuring the beloved works of author Robert Munsch. Program prizes were sponsored by *The Friends of the Crysler Library*. Over 70 children participated in scavenger hunts and reading challenges to encourage literacy development.
 - c. Ingleside Branch welcomed OSPCA professionals for a lively AnimalSmart™ program, wherein 19 children and their caregivers explored kindness and care for animals. The engaging sessions, led by experts, made learning fun complete with interactive activities and creative crafts.

Community Outreach

2. Maxville Branch continues to work in coordination with the Maxville Manor to provide reading materials to residents. Branch staff assist in organizing delivery of requested reading materials, a monthly book club kit, and have recently started ordering accessible materials as well.
3. Branch staff in Alexandria hosted a library information session for volunteers with *Lire et faire lire*. The intergenerational reading program offered at French schools in our community look forward to partnering with SDG Library to offer exciting French language materials to children and develop literacy in our communities.
4. Library staff participated in a community book sale fundraiser held in Iroquois in support of local charities. Staff used this as an opportunity to trial new pop-up equipment and set up, in preparation for the summer season, along with promoting library services.

Branch Renovations and Improvements

5. An LED floodlight was installed at the Ingleside Branch to enhance walkway visibility, improving safety and accessibility for visitors and staff.

Technical Services

5. During the month of March:
 - a. 632 print and audio-visual items were processed along with 42 magazines and 10 newspapers;
 - b. 97 interlibrary loan items were received, and 167 items were shipped to other libraries;
 - c. 27 Book Club kits were distributed to branches;
 - d. 21 books were repaired, and 42 discs were cleaned in-house; and
 - e. 192 new patron registrations, including 26 online registrations.

Communications and Marketing

6. The SDG Library website had 6.6k unique website users in the month of March, who visited over 110k SDG Library website pages.
7. Twenty-six (26) Facebook posts were made in the month of March, which reached 5.9k people.
8. Twenty-five (25) Instagram posts were made in the month of March, which reached 474 people.

Staffing

9. Two (2) Summer Reading Club and Outreach Facilitators have been hired in anticipation of this summer's reading club program: Kisha Nadarasan and Quinn Blaine. They are slated to start May 5, 2025.

February 26, 2025
Williamsburg Branch

CELEBRATING 10 YEARS WITH FRIENDS IN WILLIAMSBURG



Whilst the SDG Library Williamsburg Branch has been serving the community for over 45 years, this year marks a significant milestone for the branch as it celebrates its tenth (10th) anniversary at the 12333 County Road 18 location. It was a wonderful opportunity to formally acknowledge the “Friends of Williamsburg Library” group for their instrumental role in advocating for the Williamsburg Library and its value to the community. SDG Library presented the friends group with a special plaque commemorating the event. Guests enjoyed refreshments, trivia and the opportunity to reminisce with friends while enjoying the newly renovated branch.

OLA CONFERENCE

Four (4) SDG Library Board members and three (3) staff attended the Ontario Library Association (OLA) conference in January. The theme of this year’s conference was “Building Bridges”. The attendees listened to keynote speakers, attended information sessions, conversed with vendors at exhibition booths, and networked with other Library staff and Board members. A full list of sessions attended, and feedback can be found in the February Board package.



Rebecca Luck, Director of Library Services (far left) with Board members; Margaret MacDonal, Jim Algire, Lachlan McDonald, and Jo-Anne McCaslin.

MAKERLAB PLAN

The 2025 MakerLab Plan was reviewed and approved by the Board. The plan builds upon the successes of existing programs and sets out objectives that are aligned with the SDG Library’s Strategic Plan.



Key Objectives

To expand and upgrade equipment and resources in the MakerLab.



To train additional staff in the MakerLab, this will provide uninterrupted service levels and a positive user experience.



To increase awareness and utilisation of the MakerLab, to both existing patrons and the wider community through outreach efforts, support materials, and dedicated promotional campaigns such as May-ker month.



TECHNOLOGY PLAN

The 2025 Technology Plan was reviewed and approved by the Board. The goals and objectives set forward within the 2025 Technology Plan are aligned with the SDG Library’s Strategic Plan.



Key Objectives

Invest in growing the Library’s digital collection and online resources utilising reliable, cost-efficient methods whilst ensuring the Library meets the evolving needs of patrons.



Maintain the Library’s IT infrastructure of equipment and software across the branch network, ensuring the Library can provide access to information, resources and current technology for visitors and patrons.



ACTION REQUEST – Transportation Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	Corrugated Steel Pipe

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Atlantic Industries Limited for corrugated steel pipe at their unit prices totaling \$183,610.19 plus H.S.T.

The joint tender includes the following:

- United Counties of SDG (\$77,211.44); and
- North Dundas (\$6,970.10); and
- South Dundas (\$42,723.46); and
- South Stormont (\$35,124.00); and
- South Glengarry (\$14,961.80); and
- City of Cornwall (\$6,619.09); and

THAT the Manager of Operations be authorized to sign all necessary documents to give effect to the contract.

EXECUTIVE SUMMARY:

The purchase of corrugated steel pipes is an annual tender issued by SDG on behalf of SDG Counties and our regional partners. The goal of this multi-party tender is to take advantage of bulk pricing from pipe suppliers.

BACKGROUND:

This is a joint tender with the local municipalities for the supply of corrugated steel pipes of a variety of diameters and lengths. The pipes purchased through this contract are 'stocked' at the patrol yards and used through the season to replace failed driveway culvert and road cross-culverts.

A summary of the bids is as follows (excluding H.S.T.):

Table 1: Bid Summary

Company	Tender Price
Atlantic Industries Limited	\$183,610.19
E.S. Hubbell	\$185,888.66
Armtec Inc.	\$220,088.20

OPTIONS AND DISCUSSION:

1. **Approve the tender.** This is an annually budgeted product used in multiple applications by SDG and our partners within the region. Having an appropriate stock at patrol yards ensures that SDG Counties and local municipalities can respond to emergencies or flexibly arrange a work schedule. **(Recommended)**
2. Do not approve the tender. **(Not recommended)**

FINANCIAL ANALYSIS:

This is a regular budgeted material item used in SDG Counties' ditching and culvert replacement operations and is incorporated in the 2025 budget. SDG Counties' portion of the tender quantity is \$77,211.44 plus H.S.T. The unit pricing provided within the tender is valid until December 31, 2025, allowing all municipal partners to re-stock and/or purchase other sized pipes during the 2025 construction season.

LOCAL MUNICIPAL IMPACT:

This was a joint tender for which the bulk purchase, delivery and guaranteed pricing will benefit the participants.

RELEVANCE TO STRATEGIC PRIORITIES:

Partnerships and Collaboration – SDG Counties has identified collaboration with local municipalities as a strategic priority; and by working together through joint procurement opportunities, all parties benefit from competitive pricing.

OTHERS CONSULTED:

All local municipalities were given the opportunity to participate in this joint tender. Municipalities who did not submit initial purchase quantities remain eligible to purchase pipes through this tender.



ATTACHMENTS:

N/A

RECOMMENDED BY:

Trevor Baker, C.Tech
Manager of Operations

APPROVED BY:

Maureen Adams
CAO

ACTION REQUEST – Transportation Services	
To:	Warden and Members of Council
Date of Meeting:	April 22, 2025
Subject:	2025-55-595-Guiderail Tender

RECOMMENDATION(S):

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Peninsula Construction Inc. for guiderail replacement at their unit prices totaling \$689,110.00 plus H.S.T.

The joint tender includes the following municipal partners:

- The United Counties (\$309,785.00)
- The Township of South Stormont (\$87,475.00)
- The Township of North Stormont (\$291,850.00): and

THAT the Manager of Capital Works - Roads be authorized to sign all necessary documents to give effect to the contract

EXECUTIVE SUMMARY:

This is a regular maintenance activity undertaken by Transportation Services and is incorporated within the 2025 budget.

BACKGROUND:

This tender involves the removal of existing deficient guiderail, the installation of new steel beam guiderail, the addition of new end treatments, and adjustments to existing guiderail at various locations across SDG.

A summary of the bids is provided in Table 1 (excluding H.S.T.):

Table 1: Summary of Bids

COMPANY NAME	AMOUNT OF BID
Peninsula Construction Inc.	\$689,110.00
Hughson Fencing and Guiderail	\$759,275.00

OPTIONS AND DISCUSSION:

1. Approve the tender – Recommended

Guiderail is an important roadside safety feature, and annual work demonstrates SDG Counties' commitment to maintaining safe and functional roads. This option is recommended.

2. Do not approve the tender - Not Recommended

Staff do not recommend this option.

FINANCIAL ANALYSIS:

All municipal partners have conducted a thorough review of the Guiderail tender and confirmed that it aligns with their respective budgets.

Table 2: Total Guiderail Costs

Description	Total Tendered Price
SDG Counties	\$ 309,785.00
Net HST	\$ 5,452.22
Total	\$ 315,237.22
Budget (55-595)	\$ 325,000.00
Surplus	\$ 9,762.78

Two items within the tender have been identified as provisional. At present, staff are recommending proceeding with the provisional items while monitoring the Tarriff impact during construction months.

LOCAL MUNICIPAL IMPACT:

This was a joint tender available to all local municipalities. The guiderail tender includes the Townships of North and South Stormont

RELEVANCE TO STRATEGIC PRIORITIES:

Continued investment in infrastructure, in collaboration with local municipalities, enhances shared services and promotes long-term asset sustainability.

OTHERS CONSULTED:

- South Stormont's Director of Public Works.
- North Stormont's Director of Public Works.
- Director of Financial Services/Treasurer.

ATTACHMENTS:

N/A

RECOMMENDED BY:

Dana Grant
Manager of Capital Works - Roads

APPROVED BY:

Maureen Adams
CAO



KEY INFORMATION REPORT

Planning & Economic Development Services

April 22, 2025

SUBJECT: Upcoming SDG Counties Tourism Events

BACKGROUND:

This report provides an overview of upcoming events within SDG Counties. Events play a crucial role in fostering community engagement, supporting local businesses, and attracting visitors to the area. By highlighting key events, this report aims to keep Council informed on all happenings in the region.

What's happening in SDG Counties?

- **Upper Canada Playhouse**, Spring Concert Series: The Highway Men (April 23 – May 2)
- **Paranormal Investigations**, Glengarry Pioneer Museum (April 25-26)
- **Ferme Butte & Bine Cafe Soft Opening Week** (April 26-27 + May 1-3)
 - Grand Opening will take place on Sunday May 4th | 9:00 a.m. – 4:00 p.m.
- **St. Lawrence Marathon**, (April 26)
- **Garden Party Market**, Winchester (May 10)
- **Mother's Day Market at the Healthy Homestead**, Dalkeith (May 10)
- **SDG Geek-Con 2025**, Chesterville (May 10)

Tony E. Fleming
Direct Line: 613.546.8096
E-mail: tfleming@cswan.com

April 11, 2025

BY E-MAIL: kcasselman@sdgcounties.ca

United Counties of Stormont, Dundas & Glengarry
26 Pitt Street
Suite 323
Cornwall, Ontario
K6J 3P2

Dear Mayor and Members of Council:

**Re: Integrity Commissioner Services - Annual Report – 2024
Our File No. 23380-15**

This report summarizes the services provided by the Integrity Commissioner to the United Counties of Stormont, Dundas & Glengarry in 2024, in accordance with section 223.6 (1) of the *Act*. The purpose of this report is to highlight the mandate of the Integrity Commissioner and to inform Council and the public about changes to the Act that affect the process of the Integrity Commissioner and subsequently, Councils and Local Boards.

Role of the Integrity Commissioner

The Act mandates that the Integrity Commissioner is responsible for providing the following functions:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* (“MCIA”) to members of council and of local boards.

{01273166.DOCX;}

TEL: 613-544-0211
FAX: 613-542-9814
EMAIL: [INFO@CSWAN.COM](mailto:info@cswan.com)
WEB: WWW.CSWAN.COM

4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the MCIA.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the MCIA.¹

Integrity Commissioner Activity

If Council requires ongoing training under the Code of Conduct and the MCIA, Mr. Fleming is available upon request. Individual members may request advice from the Integrity Commissioner at any time. Council or members may contact Mr. Fleming in the following ways:

- 1) Council may pose a question to the Integrity Commissioner in writing regarding the broad obligations of all members (not specific to any one member);
- 2) Individual members may request advice in writing from the Integrity Commissioner in accordance with the Act.

Requests for Advice

We received no requests for advice in 2024 under the Code of Conduct, relating to potential conflicts of interests either general or under the *Municipal Conflict of Interest Act*.

We continue to encourage members of Council and Local Boards for the United Counties of Stormont, Dundas & Glengarry to contact us in writing should they find themselves unsure of their obligations under the Code or the *Municipal Conflict of Interest Act*. If a member requests and follows our advice, that advice may be relied on should there be a complaint to the Integrity Commissioner on the same facts in the future.

¹ *Municipal Act*, section 223.3(1).

Complaints/Applications for Inquiry

There were no complaints submitted to the United Counties of Stormont, Dundas & Glengarry in 2024.

There were no reports submitted to Council. No complaints were dismissed. The reason for dismissing a complaint varies, but can include complaints that are not within the jurisdiction of the Integrity Commissioner, or that despite being within the Integrity Commissioner's jurisdiction, allegations that do not amount to a breach after undertaking a preliminary review of the facts.

With respect to the advice and investigations:

1. Costs associated with Advice provided was \$0; and
2. Costs associated with Complaints was \$0.

Closing Remarks

As Council is no doubt aware, prior to calling a Provincial election, the government was proposing changes to the *Municipal Act* to significantly change the Integrity Commissioner regime. While we cannot predict the election or whether these amendments will be re-introduced, it is interesting to consider what aspects of this regime the province was considering for amendment.

One of the changes that would impact elected officials most is the proposal to impose a province-wide code of conduct. No details were available, but we encourage all municipalities to participate in consultation on any amendments that might be implemented so that you have some input should this be re-introduced.

The proposal would also create an Ontario Integrity Commissioner whose role would be to provide advice to municipalities about removing a member from council in certain circumstances.

The ability to remove a member from council is the other significant change that members of Council should be aware of if this legislation is reintroduced. If it is re-introduced, this amendment would establish rules to allow the new Ontario Integrity Commissioner to recommend to Council that it remove a member if they meet four criteria:

1. The member must contravene the Code;
2. The contravention must be of a serious nature;
3. The conduct resulted in harm to health, safety or well-being of persons; and
4. Existing penalties are insufficient to address the contravention or ensure that it is not repeated.

We thank the United Counties of Stormont, Dundas & Glengarry for the opportunity to act as its Integrity Commissioner. We remind members that the Integrity Commissioner is available to provide advice in accordance with the Act regarding a member's obligations. We note that this service provides members with the proactive ability to avoid potential complaints by requesting and acting on advice which may apply to the circumstances of the member.

Members are held to the highest standards of office in their elected positions, and we thank members for their continued attention to the ethical obligations expected of them.

Please contact us with any follow-up questions.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP



Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF:sw

Newsletter

April 2025

EOWC Advocacy Update

EOWC Mobilizes Support Amid U.S. Tariff Threats

U.S. tariffs on key industries could put billions of dollars in Eastern Ontario exports at risk, impacting jobs and economic stability. The EOWC stands with our Federal and Provincial governments to reinforce economic ties with the U.S. and protect regional industries.

With \$42.5 billion in private sector exports at stake, the region's top industries—including agriculture, manufacturing, and chemical production—face significant uncertainty. Municipalities are calling for stronger partnerships with U.S. counterparts, advocating for policies that eliminate trade barriers, invest in infrastructure, and prioritize Canadian businesses.

The EOWC is committed to creating strong cross-border partnerships and advocating for Eastern Ontario throughout the unwanted trade ware and related threats of tariffs.

We have reached out to the [New York Association of Counties](#), the [Great Lakes St. Lawrence Cities Initiative](#), and the [Great Lakes St. Lawrence Governors & Premiers](#), as well as all of our region's Chambers of Commerce.

\$64.6
BILLION/YEAR

Total exports from Eastern Ontario to other jurisdictions outside the region (public and private) ⁽²⁰²¹⁾

\$132.5
BILLION/YEAR

Annual demand within Eastern Ontario for all goods and services (private) ⁽²⁰²¹⁾

\$42.5
BILLION/YEAR

Total private sector exports from Eastern Ontario to other jurisdictions outside the region (commercial and industrial) ⁽²⁰²¹⁾

Top commercial or industrial export by Eastern Ontario Census Division (2021), by dollar volume (at risk in the face of 25% tariffs)

Jurisdiction - Census Division	Largest Commercial or Industrial Export Sector (2021)	\$ Exports - Largest Commercial or Industrial Sector (2021)
Haliburton	Residential building construction	\$63,465,690
Kawartha Lakes	Dairy product manufacturing	\$154,833,089
Northumberland	Basic chemical manufacturing	\$1,740,927,393
Peterborough	Grain and oilseed milling	\$496,953,307
Hastings	Motor vehicle parts manufacturing	\$1,039,614,332
Prince Edward County	Farms	\$271,450,837
Lennox and Addington	Rubber product manufacturing	\$1,027,721,309
Frontenac	Resin, synthetic rubber, artificial and synthetic fibres and filaments manufacturing	\$4,079,336,835
Lanark	Fabric mills	\$194,037,944
Leeds and Grenville	Other electrical equipment and component manufacturing	\$1,076,196,526
Stormont, Dundas and Glengarry	Dairy product manufacturing	\$862,461,728
United Counties of Prescott Russell	Iron and steel mills and ferro-alloy manufacturing	\$1,069,311,571
Renfrew	Scientific research and development services	\$345,258,847

Visit our Web Page on Economic Resilience, Trade and Tariffs

Congratulations to the Ontario Government

The EOWC would like to congratulate Premier Doug Ford and the Progressive Conservative Party on their re-election on February 27, 2025. We look forward to continued collaboration as key partners with the provincial government to address the needs of our 103 communities and build our region.

The EOWC remains 'Ready to Work and Ready to Grow'. We remained focused on economic resilience and growth, infrastructure development and maintenance, housing people across the continuum, and supporting increased health care access.

The EOWC sent letters to the Premier, Ministers, and MPPs outlining key areas of focus and 13 top recommendations for the term ahead including the following:

- ➔ Ensure municipalities are part of Ontario's approach to U.S. tariff threats, and eliminate barriers to enable municipalities to buy local and give preference to Canadian companies
- ➔ Increase investments in municipal infrastructure to fill the deficit, prevent critical infrastructure failures, and support new infrastructure that will create jobs and grow the region's economy

→ Support municipalities to build housing for everyone through capital investments and modernize provincial programs to prevent homelessness

→ Continue provincial funding for community paramedicine programs that are proven to succeed

READY TO WORK READY TO GROW

Read the EOWC's 'Ready to Work, Ready to Grow' priorities [here](#)

The EOWC Signs Partnership Agreement with the Great Lakes St. Lawrence Cities Initiative



Left-to-right: GLSTCI Chief Development Officer, Philip Murphy-Rhéaume; United Counties of Stormont, Dundas, and Glengarry Warden, Martin Lang; County of Hastings Warden, Bob Mullin;

EOWC Vice-Chair, Steve Ferguson; County of Northumberland Warden, Brian Ostrander; Mayor of City of Kawartha Lakes, Doug Elmslie; County of Lennox and Addington Warden, Nathan Townend; County of Lanark Warden, Toby Randell; United Counties of Leeds and Grenville Warden, Corinna Smith-Gatcke; County of Frontenac Warden, Gerry Lichty; United Counties of Prescott and Russell Warden, Yves Laviolette; Mayor of St. Catharines, Mat Siscoe; and EOWC Chair, Bonnie Clark

With the continuation of the (unwanted) trade war between the U.S. and Canada, the EOWC recognized the urgent need for adaptability and resiliency across our region's communities to support our economy.

Aligning with our focus to strengthen regional and cross-border ties, the EOWC and the [Great Lakes and St. Lawrence Cities Initiative](#) signed a Memorandum of Understanding during our March board meeting. This agreement will promote knowledge sharing across the Canadian and Ontario-Québec borders, further strengthening the EOWC's national and international connections. Our members look forward to attending their conference later this May, and to expand work around our mutual advocacy and priorities.

Read the [EOWC's ongoing Tariff Report](#) and [the EOWC's Strategic Plan](#).



A Snap Federal Election: Prepping for the Polls

As Canadians prepare to head to the polls and choose the next government, protecting and strengthening our local communities is more important than ever. A long-term approach that addresses the unique needs of these communities and sets Canada on a path to a stronger future is essential.

The EOWC stands together with our partners at the [Federation of Canadian Municipalities](#) to call for a [National Prosperity Partnership](#) between Canada's next government and municipal governments across the country. This election is an opportunity to have a national conversation about how Canada funds and enables economic growth.

This partnership will aim to:

- Support local economic growth and resilience
- Invest infrastructure renewal
- Achieve housing affordability
- End homelessness with local solutions
- Keep communities Safe Build Climate resilient communities
- Support Thriving rural, remote and northern communities

Visit FCM's Stronger Together Election Campaign

Concerns re: Alto High Speed Rail Cutting Through Eastern Ontario

While the EOWC supports improved transportation, the proposed route of the Alto High-Speed Rail Network (between Toronto and Quebec City) cuts through the EOWC region without delivering meaningful benefits to our businesses, residents, or the tourism industry.

The EOWC sent a letter to Alto's CEO, urging both Imbleau and the Government of Canada to reconsider the number of stops the high-speed train would have in Eastern Ontario and ensure it does not negatively impact the trail systems that municipalities own and operate.

Read the [EOWC's letter to Martin Imbleau, President and CEO of Alto, here.](#)



EOWC Statement: High-Speed Rail Cutting Through Eastern Ontario

"On behalf of Eastern Ontario's 103 municipalities, the EOWC remains concerned with the Prime Minister's announcement today regarding the high-speed rail network development plan between Toronto and Québec City.

While we support transit expansion in principle, this project will cut through our region's communities without bringing benefits to local business, trail systems, or residents.

The EOWC will continue to advocate for additional train stop(s) in Eastern Ontario as part of the Alto high-speed rail system to boost local economies, improve access to transit for rural communities, and strengthen regional connections, while ensuring that we retain the integrity of our recreational trail network as an economic driver."

- EOWC Chair, Bonnie Clark (Warden of Peterborough County)

EOWC Advocates for Regional Priorities at ROMA 2025 Conference



Left-to-right: MPP for Leeds-Grenville-Thousand Islands, Steve Clark; United Counties of Leeds and Grenville Warden, Corinna Smith-Gatcke; Northumberland County Warden, Brian Ostrander; Minister of Labour, Immigration, Training and Skills Development, David Piccini; Mayor of City of Kawartha Lakes, Doug Elmslie; Deputy Premier and Minister of Health, Sylvia Jones; EOWC Chair, Bonnie Clark; Minister of Colleges and Universities, Research Excellence and Security / MPP for Stormont Dundas and Glengarry, Nolan Quinn; EOWC Vice-Chair, Steve Ferguson; MPP for Haliburton-Kawartha Lakes-Brock, Laurie Scott; County of Haliburton Warden, Dave Burton; County of Lanark Warden, Toby Randell.

The EOWC made significant progress in advocating for regional priorities at the 2025 Rural Ontario Municipal Association (ROMA) Conference, held in Toronto from January 19 to 21.

With over 2,000 municipal leaders in attendance, The EOWC's Chair, Bonnie Clark, and Vice-Chair, Steve Ferguson, led discussions with key provincial officials, emphasizing the need for strong partnerships to address critical infrastructure, housing, health care, and economic challenges.

"The ROMA Conference was a success in strengthening our relationships to better serve Eastern Ontario's 103 communities," said Chair Clark. Vice-Chair Ferguson echoed this sentiment, highlighting the EOWC's strategic approach. "We came prepared with data and clear recommendations. Our small rural municipalities play a crucial role in shaping Ontario's future, and it is vital that our voices are heard."

The EOWC's advocacy at ROMA had such impact that the Minister of Rural Affairs, Lisa Thompson, thanked the EOWC for their committed support of rural priorities and innovation around trade and tariffs. We were also pleased to support the launch of the new [Ontario's Economic Development Strategy](#).

Read the [EOWC's ROMA 2025 briefing package](#).



Lisa Thompson @LisaThompsonPC · Jan 22



Thank you @EOWC_ON and Bonnie Clark for your kind words & endorsement on our government's new important rural strategy!

#ROMA2025 marks a milestone for Ontario's rural communities with the launch of **Enabling Opportunity: Ontario's Rural Economic Development Strategy**. This strategy will support Eastern Ontario's small-urban and rural communities by creating new pathways for growth, supporting local businesses, and enhancing infrastructure, all while preserving our region's unique character. The Eastern Ontario Wardens' Caucus looks forward to continuing our work together with Minister Thompson to empower small rural Ontario to thrive and ensure that our communities are central to the Ontario Government's economic future.

— Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus

The EOWC Attends Ontario Road Builders' Convention



Left to right: EOWC Director of Government Relations and Policy, Meredith Staveley-Watson, and Ontario's Big City Mayors, Executive Director, Michelle Baker

From February 2-4, the EOWC's Director of Government Relations and Policy, Meredith Staveley-Watson, attended the [Ontario Road Builders' Association](#) Convention, themed "Ready to Build Ontario's Future Together" on behalf of the EOWC.

As part of the EOWC's top priority—municipal infrastructure—roads and

bridges are essential municipal assets that require ongoing maintenance, repair, and expansion. Supporting the Canadian economy includes making continuous investments in municipal infrastructure while ensuring sustainability and community well-being remain at the forefront.

The importance of public-private sector partnerships was highlighted as critical in addressing the economic and social challenges faced by communities, large and small, across Ontario.

EOWC In The Media

EOWC Warden, Corinna Smith-Gatcke Speaks to U.S. Tariff Pressures on Border Towns

WATCH NOW



Border Towns in a Trade War | The Agenda

Left-to-right: Mayor of Sault Ste. Marie, Matthew Shoemaker; Mayor of City of Windsor, Drew Dilkens; Mayor of City of Niagara Falls Jim Diodati; and United Counties of Leeds and Grenville Warden, Corinna Smith-Gatcke.

On March 13, Corinna Smith-Gatcke, Warden of the United Counties of Leeds and Grenville and member of the EOWC, addressed the challenges that her community is facing due to the U.S. government's tariffs on TVO Today.

Watch the [full interview here](#).

EOWC Chair, Bonnie Clark, and Warden, Corinna Smith-Gatcke

On January 20, in an interview with CTV, Chair Bonnie Clark and Warden of the United Counties of Leeds and Grenville, Corinna Smith-Gatcke, emphasized the urgency of the tariff situation, and how alliances are crucial.

Chair Clark highlighted the situation, stating, "It's up to us to reach out to our neighbours to the south and get their support. These tariffs are a two-way street—they will hurt both Ontario and our trade partners in the U.S.". Smith-Gatcke warned of the devastating impact tariffs could have on local businesses and jobs.

"We are starting those critical conversations to ensure these tariffs don't take effect and damage our economies," Chair Clark said. The EOWC remains committed to protecting jobs, businesses, and cross-border partnerships.

Read the [full interview](#).



The EOWC's Chair and Director of Government Relations and Policy Honoured in AMO's International Women's Day News Release

On March 8, the [Association of Municipalities of Ontario](#) (AMO) celebrated a historic milestone for International Women's Day - women now chair all major municipal associations in Ontario. This achievement highlights their dedication and influence in local government.

Among those recognized were Chair Bonnie Clark and the EOWC's Director of Government Relations and Policy, Meredith Staveley-Watson.

Read the [full list](#).

EOWC's Letter to Alto CEO, Martin Imbeau, Recognized in the Cornwall Standard-Freeholder

On March 24, The Cornwall Standard Freeholder released an article about the EOWC's letter to Alto CEO, Martin Imbeau. In the letter, the EOWC urged Alto and the Government of Canada to reconsider the number of stops the high-speed train will make, emphasizing that additional stops in Eastern Ontario communities would ensure the construction benefits the region economically.

Read [the full article here](#) and read [EOWC's Alto Letter here](#).

CBC Article Highlights How Inaccurate Rental Data is Creating Setbacks for Affordable Housing Efforts

A CBC article published on March 29 highlights the challenges Prince Edward County faces in creating affordable housing due to inaccurate rental data from the Canada Mortgage and Housing Corporation (CMHC). Ken How, a retired teacher leading a project to turn the Pinecrest Public School into affordable housing, has had trouble securing funding because CMHC's rent figures are much lower than actual rents in the area.

How's non-profit, Pinecrest Housing, plans to offer 56 affordable units, but CMHC's inaccurate data makes it hard to get the necessary loan. The county has started collecting its own rental data, which shows rents are higher than CMHC reports. However, CMHC has refused to accept the county's data, making it harder to address the local housing crisis.

Local officials, including County Councillor Phil St-Jean, are calling on CMHC to adjust its funding formulas to include more accurate, locally-sourced rental data to better reflect the housing needs in rural areas like Prince Edward County.

Read the [full article here](#).

Partner Updates



New EORN Board Member Elected

At the EOWC's board meeting on March 27, 2025, an election was held to appoint a new board member to the Eastern Ontario Regional Network.

The EOWC is pleased to congratulate Toby Randell, Warden of the County of Lanark, on his election to the board. We look forward to his valuable contributions and leadership in advancing the interests of Eastern Ontario.

Update on new sites in Service: 75% of the Network Completed

A total of 121 new builds, 63 colocations, and 311 uplifts have been completed, marking the successful completion of all sites.

Help EORN Improve Internet in Eastern Ontario – Take the Speed Test!

The Eastern Ontario Regional network (EORN), in partnership with the Canadian Internet Registration Authority (CIRA) wants to [measure your internet speeds](#).

Our governments want everyone to have good internet connectivity. They have established internet speed targets of 50 Mbps down and 10 Mbps up. The federal and provincial governments have funding programs available to support broadband projects.

Knowing what speeds citizens currently have available can act as baseline data for the region and show the improvements that are to come from broadband expansion projects underway now or are needed in the future. This is why EORN has partnered with CIRA, to collect the most detailed information relating to eastern Ontario's internet speeds.

Take the test here: <https://performance.cira.ca/eorn>

Regional Updates and News

Government of Canada Gouvernement du Canada

Canada 

Prime Minister Mark Carney Calls for a Snap Federal Election

On March 23, Prime Minister Mark Carney asked Governor Mary Simon to dissolve parliament, triggering a federal election for April 28, 2025.

With Election Day coming up, the EOWC will take a close look at each party's platform, looking for ways to connect their priorities with ours. The EOWC hopes to build a strong partnership with the newly elected government moving forward.

Read what the [EOWC's Strategic Priorities are here](#).



Doug Ford Announces New Cabinet

On March 19, Doug Ford unveiled his cabinet of an experienced team deemed to protect Ontario's economy and workers.

Among his cabinet members are Eastern Ontario's David Piccini, MPP

for Northumberland, named Minister of Labour, Immigration, Training, and Skills Development, and Nolan Quinn, MPP for Stormont, Dundas, and Glengarry, named Minister of Colleges, Universities, Research Excellence, and Security.

See the other members of [Ford's new cabinet here](#).

Ontario Government Increases Support for Farmers

The Ontario government is increasing annual funding for its Risk Management Program from \$150 million to \$250 million to enhance its support to the farmers of Ontario. This investment will help Eastern Ontario's 13,861 agri-food operations, including over 5,000 primary agriculture businesses, navigate market uncertainties and remain competitive.

The funding boost supports local farmers producing cattle, hogs, grains, and horticultural products while protecting 383,000 jobs across Ontario's agri-food supply chain. By enhancing financial security, this initiative ensures the region's agricultural resilience for generations to come.

Learn more about [this initiative here](#).

Ontario Investing in the Success of Rural Communities

The Ontario government has unveiled new measures to support rural communities at the 2025 Rural Ontario Municipal Association (ROMA) conference, including a new Rural Economic Development Strategy and significant infrastructure investments.

These initiatives include the launch of a new Rural Economic Development Strategy by Minister of Rural Affairs Lisa Thompson, featuring \$10 million in annual funding for the Rural Ontario Development Program to drive economic growth, workforce development, and business expansion in rural communities.

Read [Ontario's Rural Economic Development Strategy here](#).

Ontario's Municipal Disaster Recovery Assistance Activated

Following the snow and ice storm that impacted the province from March 28-30, the Ontario government has activated the Municipal Disaster Recovery Assistance (MDRA) program.

The MDRA program helps municipalities cover unexpected costs after a natural disaster, such as a flood or tornado. The program covers:

- Capital Costs: Repairing public infrastructure or property
- Operating Costs: Expenses to protect public health, safety, or essential services

To be eligible, municipalities must:

- Experience a sudden, severe natural disaster
- Have costs beyond their normal budget due to the disaster
- Pass a resolution by the local council

- Submit an initial claim

Municipalities can get the necessary forms and instructions by contacting their local Municipal Services Office.

Find more information about [MDRA](#).

Ontario Acts to Safeguard Workers and Businesses Amid Economic Challenges

Ontario is taking decisive action to protect workers and businesses, providing \$11 billion in relief to strengthen the province's economy. To help businesses weather economic challenges and U.S. tariffs, the government is deferring select provincially administered taxes for six months from April 1, 2025, to October 1, 2025, giving businesses and job creators approximately \$9 billion in cash flow support to approximately 80,000 businesses.

Additionally, a \$2 billion rebate through the Workplace Safety and Insurance Board will further assist safe employers in keeping workers employed. Ontario is also focusing on removing internal trade barriers, expediting development approvals, and diversifying trade partners to build a more resilient economy.

Read more about [Ontario's efforts to protect workers amid economic uncertainty](#).

Upcoming Events



Community Futures Week

FUNDING THE FUTURE. SUPPORTING ENTREPRENEURIAL DREAMS.

Community Features Week

Community Futures Week, happening from April 7-13, 2025, is a special event organized by Community Futures Western Ontario (CFWO) and Community Futures Eastern Ontario (CFEO), with support from their member organizations. This week is all about supporting entrepreneurship, boosting small businesses, and driving economic growth across Southern Ontario.

The week will feature a combination of in-person and virtual activities, including free webinars on important topics such as:

- Preventing Small Business Fraud
- Succession Planning: Buying or Selling a Business
- Future-Proofing Your Marketing Strategy for Small Businesses and Non-profits in 2025

Participants will also hear inspiring stories from local business owners about the valuable support they've received from Community Futures offices and partners throughout the region

[Sign up for Community Features Week](#)



P3s for Municipalities: 6-Part Webinar Series

The EOWC is excited to build its partnership with the [Canadian Council for Public-Private Partnerships](#) (CCPPP). CCPPP is offering the free P3s for municipalities webinar series available for municipal and Indigenous employees and elected officials across Canada.

Designed for those new to or seeking a refresher on P3 infrastructure delivery, the series covers fundamentals, opportunities, challenges, and tools for successful P3 procurement.

CCPPP is also introducing the Council's new municipal P3 recommendations and insights from the updated [Public-Private Partnerships: A Guide for Municipalities](#).

Upcoming webinars: April 8, May 6, June 3, and September 16. Webinars will continue to be available on the CCPPP site.

[Sign up for the webinars](#)



EOWC Queen's Park Day

The EOWC is looking forward to meeting with the Ontario Government at Queen's Park on May 13, 2025 to discuss mutual goals, partnerships and growing the region of Eastern Ontario.

[View the EOWC's 2024-2027 Strategic Plan](#)

OMAA 2025 Spring Workshop

The 2025 Spring Workshop will be held from May 14-16, 2025, at the JW Marriott The Rosseau Muskoka Resort & Spa.

This year's theme, Midterm Check-In: Pause, Reflect, Propel, offers a program filled with educational sessions, quick hits, social events, and sponsored sessions—all designed to equip CAOs and Aspiring CAOs with the tools to enhance their effectiveness.

[Find more information about the OMAA Workshop](#)



**GREAT LAKES AND
ST. LAWRENCE**
CITIES INITIATIVE

GLSLCI 2025 Annual Conference

From May 14-16, 2025, the Great Lakes and St. Lawrence Cities Initiative will host its Annual Conference, The Future of Fresh Water: Leading the Way in an Era of Scarcity, in Milwaukee, Wisconsin. Access to clean water is one of the biggest challenges of the 21st century.

As demand rises, public budgets shrink, and threats like pollution and flooding persist, our water supply and quality—and the communities that depend on them—are increasingly at risk. This conference will highlight the critical role local governments, industries, and innovators in the Great Lakes and St. Lawrence Region play in addressing both regional and global water issues.

[Find more information and register for GLSLCI's conference](#)

EOWC Attending the Annual FCM Conference

On May 29 and June 1, 2025, the EOWC and our municipal members will be attending the Federation of Canadian Municipalities' 2025 Conference and Trade Show in the City of Ottawa.

[Find more information and register for FCM's conference](#)



EOWC Attending the Annual CAMA Conference

The 51st Annual CAMA Conference and Annual General Meeting will be held in Mont Tremblant, Québec, from May 26, 2025, to May 28, 2025, at the Fairmont Mont Tremblant.

[Find more information about CAMA's conference](#)



AMO Municipal Trade and Tariff Forum

On June 6, 2025, AMO will host a forum to bring together members, stakeholders, and partners to assess the impacts of tariff and trade disruptions on Ontario Municipalities and the business sector. The forum will focus on identifying strategies to address and mitigate these challenges, fostering new alliances and relationships to support effective economic advocacy.

Key topics will include:

- What the trade war means for municipalities
- Building Ontario in uncertain times
- Changing approach to procurement
- seizing opportunities to strengthen Ontario

[Find more information and register for the forum](#)

AMO Rural Healthy Democracy Forum

On June 11, 2025, AMO will host its Rural Healthy Democracy Forum. AMO's Healthy Democracy Project is an initiative aimed at improving local democracy through respectful and diverse civic engagement. It's all about collaboration and working together to strengthen democracy in Ontario.

This full-day event will bring together municipal leaders, experts, and academics to discuss the state of democracy in rural Ontario.

[Find more information and register for the forum](#)



ROMA's Teeny Tiny Summit

On June 17th, 2025, the Ontario Ministry of Rural Affairs and the Rural Ontario Municipal Association (ROMA) will host the Teeny Tiny Summit.

This summit focuses on the challenges and opportunities faced by Ontario's smallest rural communities. With practical tools, examples, and insights from community leaders, the Summit offers valuable economic development strategies tailored for small towns.

[Find more information about ROMA's summit](#)

**Connect With Us on LinkedIn, Facebook
and X**



About the EOWC

The EOWC is a regional non-profit organization representing 13 upper and single-tier municipalities across Eastern Ontario. The EOWC supports and

advocates on behalf of 103 municipalities and nearly 800,000 residents. The EOWC covers an area of approximately 50,000 square kilometers from Northumberland County to the Québec border.

The EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with government, business leaders, the media, and the public.

Visit the EOWC's website at eowc.org.

Connect with the EOWC

2025 Chair, Warden of Peterborough County, Bonnie Clark

2025 Vice-Chair, Mayor of Prince Edward County, Steve Ferguson

Director of Government Relations and Policy, Meredith Staveley-Watson

info@eowc.org



Meredith Staveley-Watson, Director of Government Relations and Policy | 235 Pinnacle Street | Belleville, ON K8N 3A9 CA

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Administrative Update

April 2025



CAO Schedule

- Weekly Director's meetings – March 3, 19 & 24
- South Stormont Council Meeting (Road Rationalization) – March 3
- Franklin County Mtg with Warden Lang – March 4
- Maxville Manor (RE: Loan Guarantee) March 5, 7 & 24
- City of Cornwall/Morningside Housing – March 5
- County Council Meeting – March 17
- Mosey & Mosey (Benefit Renewal) – March 19
- SDG Police Services Board Meeting – March 26
- County Council (Special Meeting) – March 27
- EOWC Meetings (Kingston) – March 27 & 28
- Good Roads Conference (Toronto) – March 29 - April 2

Exercise Trillium Venture

- The Canadian Armed Forces (CAF) will be undertaking a training exercise in the Township of South Stormont, the City of Cornwall and SDG Counties from April 25-27.
- Approximately 400 soldiers will be deployed to Cornwall and SDG Counties areas in a realistic emergency response scenario.
- The SDG Counties annual emergency management training exercise will take place on April 25th at the Township of South Stormont and will mirror the CAF scenario. SDG Counties, City of Cornwall, local municipalities, emergency response partners, and CAF members will take part in the annual exercise.





Key Dates

- County Council Meetings
 - May 20
 - June 16
- Warden's Golf Tournament – May 23
 - Cornwall Golf & Country Club
 - 1:00 pm Shotgun



Human Resources Update

- **Ongoing Recruitments**

- Library Services
 - Casual Support Assistant
- Transportation Services
 - Director of Transportation Services
 - Student – Road Maintenance
- SDG Historic Jail Coordinator

THE CORPORATION OF THE UNITED COUNTIES
OF STORMONT, DUNDAS AND GLENGARRY

BY-LAW NO. 5492

A BY-LAW of the Corporation of the United Counties of Stormont, Dundas and Glengarry to adopt, confirm and ratify matters dealt with by resolution.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, S. O. 2001, Chapter 25, as amended, provides that the powers of the Corporation of the United Counties of Stormont, Dundas and Glengarry, shall be exercised by by-law.

AND WHEREAS in many cases, action which is taken or authorized to be taken by the United Counties of Stormont, Dundas and Glengarry does not lend itself to the passage of an individual by-law.

NOW THEREFORE THE COUNCIL OF THE UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY ENACTS AS FOLLOWS;

1. That the minutes of the meeting, including the in-camera minutes, held March 17 and March 27, 2025, of the Council of the United Counties of Stormont, Dundas and Glengarry, be hereby adopted.
2. That the actions of the United Counties of Stormont, Dundas and Glengarry, at its meeting held on April 22, 2025, in respect of each motion, resolution and other action taken by the United Counties of Stormont, Dundas and Glengarry at its meetings are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
3. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes or with respect to the exercise of any powers by the United Counties of Stormont, Dundas and Glengarry in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein and thereby or required for the exercise of any powers therein by the United Counties of Stormont, Dundas and Glengarry.

4. That the Warden and Members of Council of the United Counties of Stormont, Dundas and Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action of the United Counties of Stormont, Dundas and Glengarry to obtain approvals where required and except as otherwise provided, the Warden or Clerk are hereby directed to execute all documents necessary on behalf of the United Counties of Stormont, Dundas and Glengarry.

READ and passed in Open Council, signed and sealed this 22nd day of April 2025.

WARDEN

CLERK